

**City of Bay Minette  
Council Work Session Agenda  
City Hall Conference Room  
Monday, May 15, 2023  
5:30 P.M.**

1). Agenda Review

2). Miscellaneous/Other

**City of Bay Minette  
Council Meeting Agenda  
City Hall Council Chambers  
Monday, May 15, 2023  
6:00 P.M.**

- 1). Call to Order
- 2). Invocation and Pledge of Allegiance
- 3). Consent Agenda  
  
Item A: Consideration of Minutes of May 1, 2023, City Council Meeting and Work Session
- 4). Consideration of Reports of Standing Committees and Boards/Commissions  
  
Item A: Consideration of Accounts Payable for May 15, 2023
- 5). Mayor's Report
- 6). Consideration of Proclamation for Lupus Awareness Month
- 7). Consideration of Ordinance 1025 on Second Reading Case No. Z-23003, Baldwin Ventures, LLC Property Pre-Zoning of Property Proposed for Legislative Annexation to R-3, Higher Density Single Family, R-4, High Density Multi-Family and B-2, General Business District
- 8). Consideration of Ordinance 1026 on Second Reading Case No. Z-23004, Pierce & English Property Pre-Zoning of Property Proposed for Legislative Annexation to B-2, General Business District
- 9). Consideration of Ordinance 1030 on Second Reading to Repeal Ordinance 416 and Establish Regulations for Special Events/Parades
- 10). Consideration of Ordinance 1032 on Second Reading to Exempt Certain "Covered Items" from the Municipal Sales and Use Tax During the Last Full Weekend of February, as Authorized by 40-23-230 Through 40-23-233, Code of Alabama 1975, General Referred to as the State Severe Weather Preparedness Sales Tax Holiday Legislation
- 11). Consideration of Resolution 0523-06 Disposal of Public Property
- 12). Consideration of Resolution 0523-07 Appointing a Member to the Bay Minette Housing Authority
- 13). Consideration of Resolution 0523-08 To Adopt the FY 2022-2023 Budget Revision
- 14). Council/Citizens Comments
  - ***Before meeting begins, Citizens wishing to speak must be signed in, notate that they wish to speak and follow the Procedures for Addressing the City Council***
- 15). Adjourn

**THE MINUTES OF THE REGULAR CALLED MEETING  
OF THE CITY COUNCIL OF THE CITY OF BAY MINETTE, ALABAMA  
AS HELD MAY 1, 2023**

The regular meeting of the City Council of the City of Bay Minette was held on May 1, 2023, at 6:00 p.m. at the City Hall in Bay Minette, Alabama; this being the proper place, scheduled date and hour for holding such a meeting.

On roll call, the following members of the Council were found to be present: Mayor Robert A. Wills; Councilmember Pete Sellers; Mayor Pro Tempore Mike Phillips; Councilmember Matt Franklin; Councilmember William Taylor, and Councilmember Shannon Clemmons. Others in regular attendance: Lauren Collinsworth, Stone-Crosby, PC; Tammy Smith, City Administrator/Finance Director; Rita Diedrich, City Clerk; Tina Covington, Community Relations Coordinator; Clair Dorough, City Planner; Al Tolbert, and Andy Taylor, BMPD; and Kristina Pittman, North Baldwin Chamber of Commerce Executive Director. Guests who signed in include Cathy Barnette, Davante Smith, Larry Crenshaw and Diane Crenshaw.

Mayor Wills called the meeting to order, and Councilmember Taylor gave the invocation. Councilmember Sellers led the Pledge of Allegiance.

*Consent Agenda*

Mayor Wills asked for a motion to approve the consent agenda. Item A: Approve Minutes of the April 17, 2023, City Council Meeting and Work Session. Councilmember Taylor moved to approve the consent agenda. The motion was seconded by Mayor Pro Tempore Phillips and unanimously carried.

*The Report of Finance Committee and Board/Commissions included the following:*

Mayor Wills asked for a motion to approve the payables for May 1, 2023, in the amount of \$304,487.67. Councilmember Sellers moved to approve the payables. The motion was seconded by Mayor Pro Tempore Phillips and unanimously carried.

*There was not a Mayor's Report.*

Mayor Wills asked for a motion to approve Ordinance 1029 on Second Reading Repealing Ordinance 574 Civil Defense and Adopting Emergency Operating Procedures. Mayor Pro Tempore Phillips moved to approve Ordinance 1029 on Second Reading. The motion was seconded by Councilmember Franklin and unanimously carried.

Mayor Wills asked for a motion to approve Ordinance 1031 on Second Reading to Exempt certain "Covered Items" from the Municipal Sales and Use Tax During the "Back To School Sales Tax Holiday" as Authorized in 40-23-210 Through 40-23-213, Code of Alabama 1975. Councilmember Franklin moved to approve Ordinance 1031 on Second Reading. The motion was seconded by Councilmember Clemmons and unanimously carried.

Mayor Wills opened a Public Hearing for Consideration of Ordinance 1025 on First Reading Case No. Z-23003, Baldwin Ventures, LLC Property Pre-Zoning of Property Proposed for Legislative Annexation

to R-3 Higher Density Single Family, R-4 High Density Multi-Family, and B-2 General Business District. With no one present to speak, Mayor Wills closed the public hearing and asked for a motion to approve Ordinance 1025 on First Reading. Councilmember Franklin moved to approve Ordinance 1025 on First Reading. The motion was seconded by Councilmember Clemmons and unanimously carried.

Mayor Wills opened a Public Hearing for Consideration of Ordinance 1026 on First Reading Case No. Z-23004, Pierce & English Property Pre-Zoning of Property Proposed for Legislative Annexation to B-2 General Business District. With no one present to speak, Mayor Wills asked for a motion to approve Ordinance 1026 on First Reading. Mayor Pro Tempore Phillips moved to approve Ordinance 1026 on First Reading. The motion was seconded by Councilmember Clemmons and unanimously carried.

Mayor Wills asked for a motion to approve Ordinance 1030 on First Reading to Repeal Ordinance 416 and Establish Regulations for Special Events/Parades. Councilmember Taylor made a motion to approve Ordinance 1030 on First Reading. The motion was seconded by Mayor Pro Tempore Phillips and unanimously carried.

Mayor Wills asked for a motion to approve Ordinance 1032 on First Reading to Exempt Certain "Covered Items" from the Municipal Sales and Use Tax During the Last Full Weekend of February, as Authorized by 40-23-230 Through 40-23-233, Code of Alabama 1975, General Referred to as the State Severe Weather Preparedness Sales Tax Holiday Legislation. Councilmember Franklin moved to approve Ordinance 1032 on First Reading. The motion was seconded by Councilmember Taylor and unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0523-01 Authorizing Mayor to Extend the Contract with Synergy Disaster Recovery for Emergency Response Grant Services. Councilmember Sellers moved to approve the Resolution. The motion was seconded by Councilmember Franklin and unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0523-02 Authorizing Mayor to Execute a Management Control Agreement Between the Baldwin County Commission and the City of Bay Minette Police Department. Councilmember Franklin moved to approve the Resolution. The motion was seconded by Mayor Pro Tempore Phillips and unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0523-03 Authorizing Mayor to Execute a Management Control Agreement Between the Baldwin County Commission and the City of Bay Minette Municipal Court. Mayor Pro Tempore Phillips moved to approve the Resolution. The motion was seconded by Councilmember Taylor and unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0523-04 Disposal of Public Property-Buses. Councilmember Franklin moved to approve the Resolution. The motion was seconded by Councilmember Sellers and unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0523-05 Men of the Coalition Ulmer Park Rental Fee Waiver for May 6, 2023. Councilmember Taylor moved to approve the Resolution. The motion was seconded by Councilmember Clemmons and unanimously carried.

*There were no Council/Citizens Comments.*

Mayor Wills asked for a motion to adjourn the meeting. Councilmember Franklin moved to adjourn the meeting. The motion was seconded by Councilmember Clemmons and unanimously carried.

Done this 1<sup>st</sup> day of May 2023.

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Robert A. "Bob" Wills, Mayor

Attested this the 1<sup>st</sup> day of May 2023

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Rita Diedrich, City Clerk

**The Minutes of the Work Session Meeting  
Of the City Council of the City of Bay Minette, Alabama  
As held May 1, 2023**

The Work Session of the City Council of the City of Bay Minette, Alabama was held May 1, 2023, at 5:30 p.m. at the City Hall in Bay Minette, Alabama; this being the proper place, scheduled date, and hour for holding such a meeting.

On roll call, the following members of the Council were found to be present: Mayor Robert A. Wills; Councilmember Pete Sellers; Mayor Pro Tempore Mike Phillips; Councilmember Matt Franklin; Councilmember William Taylor, and Councilmember Shannon Clemmons. Others in regular attendance: Lauren Collinsworth, Stone-Crosby, PC; Tammy Smith, City Administrator/Finance Director; Rita Diedrich, City Clerk; Tina Covington, Community Relations Coordinator; Clair Dorough, City Planner; Al Tolbert, Chief of Police; Kristina Pittman, North Baldwin Chamber of Commerce Executive Director; and Jeff Schmitz, Alabama Power. Guests included: Cathy Barnette.

**Item Number 1**

Discussion - Agenda Review. Discussion was held on the following items:

- Item 8 Ordinance 1025 Case No. Z-23003, Baldwin Ventures, LLC Property Pre-zoning of Property Proposed for Legislative Annexation to R-3 Higher Density Single Family, R-4 High Density Multi-Family and B-2 General Business District
- Item 9 Ordinance 1026 Case No Z-23004, Pierce and English Property Pre-zoning of Property Proposed for Legislative Annexation to B-2 General Business District
- Item 10 Ordinance 1030 Repeal Ordinance 416 and Establish Regulations for Special Events/Parades
- Item 12 Resolution 0523-01 Authorizing Mayor to Extend the Contract with Synergy Disaster Recovery for Emergency Response Grant Services
- Item 13 Resolution 0523-02 Authorizing Mayor To Execute a Management Control Agreement Between Baldwin County Commission and the City of Bay Minette Police Department
- Item 14 Resolution 0523-03 Authorizing Mayor To Execute a Management Control Agreement Between Baldwin County Commission and the City of Bay Minette Municipal Court
- Item 15 Resolution 0523-04 Disposal of Public Property-Buses

**Item Number 2**

Miscellaneous/Other

A discussion occurred concerning Temporary Workforce Housing.

Done this the 1<sup>st</sup> day of May 2023

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Robert A. Wills, Mayor

Attested this the 1<sup>st</sup> day of May 2023

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Rita Diedrich, City Clerk

City of Bay Minette  
Invoice Summary By Vendor

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Date/Time: 5/11/2023 12:42 PM  
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Vendor: Advance Auto Parts		Vendor ID: 1979				
Invoice	PO Number	Payment Number	Payment Date	Invoice Amt	Credit Amt	Liquidation Amt
9103310849235				\$19.08	\$0.00	\$0.00
9103310957458				\$81.77	\$0.00	\$0.00
9103309557164				\$35.09	\$0.00	\$0.00
9103311157531				\$147.39	\$0.00	\$0.00
9103309557163				\$82.53	\$0.00	\$0.00
9103311857682				\$49.26	\$0.00	\$0.00
9103311157532				\$147.39	\$0.00	\$0.00
9103311457570				\$147.39	\$0.00	\$0.00
9103310257317	28868			\$699.65	\$0.00	\$699.65
9103311857681				\$95.57	\$0.00	\$0.00
9103309357119				\$54.11	\$0.00	\$0.00
Vendor Total:				\$1,559.23	\$0.00	\$699.65
Vendor: Aflac		Vendor ID: 44				
Invoice	PO Number	Payment Number	Payment Date	Invoice Amt	Credit Amt	Liquidation Amt
504079				\$5,132.74	\$0.00	\$0.00
Vendor Total:				\$5,132.74	\$0.00	\$0.00
Vendor: Aflac Group Insurance		Vendor ID: 2645				
Invoice	PO Number	Payment Number	Payment Date	Invoice Amt	Credit Amt	Liquidation Amt
0000190161				\$70.98	\$0.00	\$0.00
Vendor Total:				\$70.98	\$0.00	\$0.00
Vendor: Airgas Usa LLC		Vendor ID: 69				
Invoice	PO Number	Payment Number	Payment Date	Invoice Amt	Credit Amt	Liquidation Amt
9137124408				\$42.56	\$0.00	\$0.00
9996669167				\$470.89	\$0.00	\$0.00
Vendor Total:				\$513.45	\$0.00	\$0.00
Vendor: Alabama 811		Vendor ID: 4467				
Invoice	PO Number	Payment Number	Payment Date	Invoice Amt	Credit Amt	Liquidation Amt
0423011				\$13.80	\$0.00	\$0.00
Vendor Total:				\$13.80	\$0.00	\$0.00
Vendor Total:				\$1,559.23	\$0.00	\$1,559.23
Vendor Total:				\$5,132.74	\$0.00	\$5,132.74
Vendor Total:				\$70.98	\$0.00	\$70.98
Vendor Total:				\$513.45	\$0.00	\$513.45
Vendor Total:				\$13.80	\$0.00	\$13.80

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<b>Vendor:</b> Alabama Law Enforcement Agency		<b>Vendor ID:</b> 74	<b>Vendor Total:</b>	\$13.80	\$0.00	\$0.00	\$13.80
<b>Invoice</b> ALEA2300733	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b>	<b>Credit Amt</b>	<b>Liquidation Amt</b>	<b>Net Amt</b>
				\$1,950.00	\$0.00	\$0.00	\$1,950.00
<b>Vendor:</b> Alabama Pool Works LLC		<b>Vendor ID:</b> 1982	<b>Vendor Total:</b>	\$1,950.00	\$0.00	\$0.00	\$1,950.00
<b>Invoice</b> SER63104-1	<b>PO Number</b> 28880	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b>	<b>Credit Amt</b>	<b>Liquidation Amt</b>	<b>Net Amt</b>
SER62965-2	28869			\$2,838.17	\$0.00	\$2,838.17	\$2,838.17
				\$635.73	\$0.00	\$635.73	\$635.73
<b>Vendor:</b> AT & T (105262)		<b>Vendor ID:</b> 4189	<b>Vendor Total:</b>	\$3,473.90	\$0.00	\$3,473.90	\$3,473.90
<b>Invoice</b> 5.2023 Pool	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b>	<b>Credit Amt</b>	<b>Liquidation Amt</b>	<b>Net Amt</b>
				\$208.58	\$0.00	\$0.00	\$208.58
<b>Vendor:</b> Autozone Commercial		<b>Vendor ID:</b> 3	<b>Vendor Total:</b>	\$208.58	\$0.00	\$0.00	\$208.58
<b>Invoice</b> 0368932029	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b>	<b>Credit Amt</b>	<b>Liquidation Amt</b>	<b>Net Amt</b>
0368941583				\$25.99	\$0.00	\$0.00	\$25.99
0368939335				\$102.96	\$0.00	\$0.00	\$102.96
0368937863				\$43.86	\$0.00	\$0.00	\$43.86
0368934472				\$19.38	\$0.00	\$0.00	\$19.38
0368934474				\$143.64	\$0.00	\$0.00	\$143.64
0368934933				\$142.89	\$0.00	\$0.00	\$142.89
0368937864				\$44.99	\$0.00	\$0.00	\$44.99
0368930616				\$17.29	\$0.00	\$0.00	\$17.29
0368937360				(\$36.99)	\$0.00	\$0.00	(\$36.99)
0368934555				\$25.98	\$0.00	\$0.00	\$25.98
0368930605				\$76.69	\$0.00	\$76.69	\$76.69
0368932086				\$36.99	\$0.00	\$0.00	\$36.99
0368938999				\$30.45	\$0.00	\$30.45	\$30.45
				\$5.98	\$0.00	\$0.00	\$5.98

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0368934473	\$39.32	\$0.00	\$0.00	\$0.00	\$39.32
0368942669	\$29.86	\$0.00	\$0.00	\$0.00	\$29.86
0368934556	\$83.94	\$0.00	\$0.00	\$0.00	\$83.94
0368937555	(\$74.24)	\$0.00	\$0.00	\$0.00	(\$74.24)
0368934127	\$82.55	\$0.00	\$0.00	\$0.00	\$82.55
0368937554	\$74.24	\$0.00	\$0.00	\$0.00	\$74.24
0368932026	\$35.98	\$0.00	\$0.00	\$0.00	\$35.98
0368938887	\$37.99	\$0.00	\$0.00	\$0.00	\$37.99
0368941586	\$82.95	\$0.00	\$0.00	\$0.00	\$82.95
0368930612	\$62.99	\$0.00	\$0.00	\$0.00	\$62.99
0368941581	\$83.96	\$0.00	\$0.00	\$0.00	\$83.96
0368934557	\$83.94	\$0.00	\$0.00	\$0.00	\$83.94
0368934110	\$83.20	\$0.00	\$0.00	\$0.00	\$83.20
0368937862	\$151.27	\$0.00	\$0.00	\$0.00	\$151.27
0368931135	\$84.96	\$0.00	\$0.00	\$0.00	\$84.96
0368932031	(\$19.99)	\$0.00	\$0.00	\$0.00	(\$19.99)
0368942678	\$8.18	\$0.00	\$0.00	\$0.00	\$8.18
0368941582	\$107.88	\$0.00	\$0.00	\$0.00	\$107.88
0368939346	\$18.92	\$0.00	\$0.00	\$0.00	\$18.92
Vendor Total:		\$1,738.00	\$107.14	\$0.00	\$1,738.00
Vendor: Baldwin County Solid Waste	Vendor ID: 204				
Invoice	PO Number	Payment Date	Payment Number	Invoice Amt	Credit Amt
11002				\$8,895.72	\$0.00
Vendor Total:				\$8,895.72	\$0.00
Vendor: Baldwin Emc	Vendor ID: 2099				
Invoice	PO Number	Payment Date	Payment Number	Invoice Amt	Credit Amt
5.2023 Arena				\$301.00	\$0.00
5.2023				\$1,274.00	\$0.00
Vendor Total:				\$1,575.00	\$0.00
Vendor: Baldwin Feed & Seed	Vendor ID: 2146				
Vendor Total:				\$0.00	\$1,575.00
Vendor Total:				\$0.00	\$8,895.72
Vendor Total:				\$0.00	\$8,895.72
Vendor Total:				\$0.00	\$301.00
Vendor Total:				\$0.00	\$1,274.00
Vendor Total:				\$0.00	\$1,575.00

**Vendor:** Cbm Recreation Account

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Invoice 5.10.2023	PO Number	Payment Number	Payment Date	Invoice Amt	Credit Amt	Liquidation Amt	Discount Amt	Net Amt
				\$300.00	\$0.00	\$0.00	\$0.00	\$300.00
Vendor: Cdw Government Inc.				Vendor ID: 2173				
Invoice JD92475	PO Number 28908	Payment Number	Payment Date	Invoice Amt	Credit Amt	Liquidation Amt	Discount Amt	Net Amt
JG67854	28924			\$4,633.86	\$0.00	\$4,633.86	\$0.00	\$4,633.86
JG09763	28924			\$1,206.19	\$0.00	\$1,206.19	\$0.00	\$1,206.19
JG51438	28908			\$1,051.12	\$0.00	\$1,051.12	\$0.00	\$1,051.12
				\$267.21	\$0.00	\$267.21	\$0.00	\$267.21
Vendor: Certified Laboratories				Vendor ID: 821				
Invoice 8187932	PO Number 28862	Payment Number	Payment Date	Invoice Amt	Credit Amt	Liquidation Amt	Discount Amt	Net Amt
				\$851.94	\$0.00	\$0.00	\$0.00	\$851.94
Vendor: Chuck Stevens-Dodge & Ford				Vendor ID: 46				
Invoice 3502482	PO Number	Payment Number	Payment Date	Invoice Amt	Credit Amt	Liquidation Amt	Discount Amt	Net Amt
2502923				\$96.25	\$0.00	\$0.00	\$0.00	\$96.25
3502545				\$197.12	\$0.00	\$0.00	\$0.00	\$197.12
				\$96.25	\$0.00	\$0.00	\$0.00	\$96.25
Vendor: Clean As A Whistle				Vendor ID: 3244				
Invoice 9431	PO Number	Payment Number	Payment Date	Invoice Amt	Credit Amt	Liquidation Amt	Discount Amt	Net Amt
				\$389.62	\$0.00	\$0.00	\$0.00	\$389.62
Vendor: Coastal Emergency Medical Skills				Vendor ID: 4424				
Invoice 5.6.2023	PO Number	Payment Number	Payment Date	Invoice Amt	Credit Amt	Liquidation Amt	Discount Amt	Net Amt
				\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
Vendor: Coca-Cola Bottling Company				Vendor ID: 1448				
Invoice	PO Number	Payment Number	Payment Date	Invoice Amt	Credit Amt	Liquidation Amt	Discount Amt	Net Amt
				\$80.00	\$0.00	\$0.00	\$0.00	\$80.00
				\$80.00	\$0.00	\$0.00	\$0.00	\$80.00
Vendor: Coca-Cola Bottling Company				Vendor ID: 1448				
Invoice	PO Number	Payment Number	Payment Date	Invoice Amt	Credit Amt	Liquidation Amt	Discount Amt	Net Amt
				\$80.00	\$0.00	\$0.00	\$0.00	\$80.00
				\$80.00	\$0.00	\$0.00	\$0.00	\$80.00

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<b>Vendor:</b> Globe Life (LND)		<b>Vendor ID:</b> 163	<b>Vendor Total:</b>	\$1,939.00	\$0.00	\$0.00	\$1,939.00
<b>Invoice</b> 5.2023	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$945.16	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$0.00	<b>Net Amt</b> \$945.16
<b>Vendor:</b> Greers		<b>Vendor ID:</b> 3187	<b>Vendor Total:</b>	\$945.16	\$0.00	\$0.00	\$945.16
<b>Invoice</b> 169917 169913	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$30.97 \$79.90	<b>Credit Amt</b> \$0.00 \$0.00	<b>Liquidation Amt</b> \$0.00 \$0.00	<b>Net Amt</b> \$30.97 \$79.90
<b>Vendor:</b> Hall's Auto Supply		<b>Vendor ID:</b> 17	<b>Vendor Total:</b>	\$110.87	\$0.00	\$0.00	\$110.87
<b>Invoice</b> 162647 162373	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$30.95 \$14.99	<b>Credit Amt</b> \$0.00 \$0.00	<b>Liquidation Amt</b> \$0.00 \$0.00	<b>Net Amt</b> \$30.95 \$14.99
<b>Vendor:</b> Ice Cream Warehouse		<b>Vendor ID:</b> 2737	<b>Vendor Total:</b>	\$45.94	\$0.00	\$0.00	\$45.94
<b>Invoice</b> 82312310 82312315	<b>PO Number</b> 28964	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$124.80 \$60.96	<b>Credit Amt</b> \$0.00 \$0.00	<b>Liquidation Amt</b> \$124.80 \$0.00	<b>Net Amt</b> \$124.80 \$60.96
<b>Vendor:</b> Jimc		<b>Vendor ID:</b> 253	<b>Vendor Total:</b>	\$185.76	\$0.00	\$124.80	\$185.76
<b>Invoice</b> 5.2023	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$185.00	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$0.00	<b>Net Amt</b> \$185.00
<b>Vendor:</b> Jerry Pate Turf & Irrigation		<b>Vendor ID:</b> 1975	<b>Vendor Total:</b>	\$185.00	\$0.00	\$0.00	\$185.00
<b>Invoice</b> 427072	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$251.92	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$0.00	<b>Net Amt</b> \$251.92
<b>Vendor:</b> McElhenney Construction Company LLC		<b>Vendor ID:</b> 4083	<b>Vendor Total:</b>	\$251.92	\$0.00	\$0.00	\$251.92

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<b>Invoice</b> 1	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$39,476.15	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$0.00	<b>Discount Amt</b> \$0.00	<b>Net Amt</b> \$39,476.15
<b>Vendor:</b> MJT, Inc. DBA Bay Tires		<b>Vendor ID:</b> 2858	<b>Vendor Total:</b>	\$39,476.15	\$0.00	\$0.00	\$0.00	\$39,476.15
<b>Invoice</b> 12026	<b>PO Number</b> 28904	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$2,252.00	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$2,252.00	<b>Discount Amt</b> \$0.00	<b>Net Amt</b> \$2,252.00
<b>Vendor:</b> Mobile Asphalt Company Llc		<b>Vendor ID:</b> 37	<b>Vendor Total:</b>	\$2,252.00	\$0.00	\$2,252.00	\$0.00	\$2,252.00
<b>Invoice</b> 22460	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$107.44	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$0.00	<b>Discount Amt</b> \$0.00	<b>Net Amt</b> \$107.44
<b>Vendor:</b> Naro Audiology & Hearing Solutions		<b>Vendor ID:</b> 4696	<b>Vendor Total:</b>	\$107.44	\$0.00	\$0.00	\$0.00	\$107.44
<b>Invoice</b> 5.3.2023	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$65.90	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$0.00	<b>Discount Amt</b> \$0.00	<b>Net Amt</b> \$65.90
<b>Vendor:</b> Neel Schaffer		<b>Vendor ID:</b> 3371	<b>Vendor Total:</b>	\$65.90	\$0.00	\$0.00	\$0.00	\$65.90
<b>Invoice</b> 17258.000	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$669.84	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$0.00	<b>Discount Amt</b> \$0.00	<b>Net Amt</b> \$669.84
<b>Vendor:</b> New York Life Company		<b>Vendor ID:</b> 162	<b>Vendor Total:</b>	\$669.84	\$0.00	\$0.00	\$0.00	\$669.84
<b>Invoice</b> 5.2023	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$83.55	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$0.00	<b>Discount Amt</b> \$0.00	<b>Net Amt</b> \$83.55
<b>Vendor:</b> Pitney Bowes Bank Inc Purchase Power		<b>Vendor ID:</b> 4627	<b>Vendor Total:</b>	\$83.55	\$0.00	\$0.00	\$0.00	\$83.55
<b>Invoice</b> 5.2023	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$2,015.00	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$0.00	<b>Discount Amt</b> \$0.00	<b>Net Amt</b> \$2,015.00
<b>Vendor:</b> Republic Services		<b>Vendor ID:</b> 3784	<b>Vendor Total:</b>	\$2,015.00	\$0.00	\$0.00	\$0.00	\$2,015.00

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<b>Invoice</b> 0986-001650262	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$417.46	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$0.00	<b>Discount Amt</b> \$0.00	<b>Net Amt</b> \$417.46
<b>Vendor:</b> Rob Taylor		<b>Vendor ID:</b> 2143	<b>Vendor Total:</b>	\$417.46	\$0.00	\$0.00	\$0.00	\$417.46
<b>Invoice</b> 5.9.2023	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$18.50	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$0.00	<b>Discount Amt</b> \$0.00	<b>Net Amt</b> \$18.50
<b>Vendor:</b> Shanikwa Andrews		<b>Vendor ID:</b> 4640	<b>Vendor Total:</b>	\$18.50	\$0.00	\$0.00	\$0.00	\$18.50
<b>Invoice</b> MC-21-000352/2	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$20.00	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$0.00	<b>Discount Amt</b> \$0.00	<b>Net Amt</b> \$20.00
<b>Vendor:</b> SIGNARAMA - BALDWIN		<b>Vendor ID:</b> 4414	<b>Vendor Total:</b>	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
<b>Invoice</b> 3993	<b>PO Number</b> 28610	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$300.00	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$0.00	<b>Discount Amt</b> \$0.00	<b>Net Amt</b> \$300.00
<b>Vendor:</b> Southern Software		<b>Vendor ID:</b> 1690	<b>Vendor Total:</b>	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00
<b>Invoice</b> 253738	<b>PO Number</b> 28920	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$4,750.00	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$4,750.00	<b>Discount Amt</b> \$0.00	<b>Net Amt</b> \$4,750.00
<b>Vendor:</b> Southern States Police Ben.		<b>Vendor ID:</b> 2808	<b>Vendor Total:</b>	\$4,750.00	\$0.00	\$4,750.00	\$0.00	\$4,750.00
<b>Invoice</b> 5.2023	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$161.00	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$0.00	<b>Discount Amt</b> \$0.00	<b>Net Amt</b> \$161.00
<b>Vendor:</b> SOUTHERN TIRE MART		<b>Vendor ID:</b> 3771	<b>Vendor Total:</b>	\$161.00	\$0.00	\$0.00	\$0.00	\$161.00
<b>Invoice</b> 2030091532	<b>PO Number</b> 28940	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$734.60	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$734.60	<b>Discount Amt</b> \$0.00	<b>Net Amt</b> \$734.60
<b>Vendor:</b> STERICYCLE INC/SHRED IT		<b>Vendor ID:</b> 3923	<b>Vendor Total:</b>	\$734.60	\$0.00	\$734.60	\$0.00	\$734.60
<b>Invoice</b> 2030091531	<b>PO Number</b> 28941	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$550.84	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$550.84	<b>Discount Amt</b> \$0.00	<b>Net Amt</b> \$550.84
<b>Vendor:</b> STERICYCLE INC/SHRED IT		<b>Vendor ID:</b> 3923	<b>Vendor Total:</b>	\$550.84	\$0.00	\$550.84	\$0.00	\$550.84
<b>Invoice</b> 5.2023	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$1,285.44	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$1,285.44	<b>Discount Amt</b> \$0.00	<b>Net Amt</b> \$1,285.44
<b>Vendor:</b> SOUTHERN TIRE MART		<b>Vendor ID:</b> 3771	<b>Vendor Total:</b>	\$1,285.44	\$0.00	\$1,285.44	\$0.00	\$1,285.44

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8003808054	28950	Vendor ID: 24				\$1,294.00	\$0.00	\$1,294.00	\$0.00	\$1,294.00
Vendor: Stockton Equipment										
Invoice 33898	PO Number 28942	Payment Number	Payment Date	Invoice Amt \$194.60	Credit Amt \$0.00	Liquidation Amt \$194.60	Discount Amt \$0.00	Net Amt \$194.60		
Vendor: Sunbelt Fire Apparatus										
Invoice 00001544	PO Number 28770	Payment Number	Payment Date	Invoice Amt \$175.00	Credit Amt \$0.00	Liquidation Amt \$175.00	Discount Amt \$0.00	Net Amt \$175.00		
00001541	28770			\$688.42	\$0.00	\$688.42	\$0.00	\$688.42		
00001536	28770			\$3,241.20	\$0.00	\$3,241.20	\$0.00	\$3,241.20		
SO-00724	28809			\$235.00	\$0.00	\$235.00	\$0.00	\$235.00		
SO-00731	28809			\$235.00	\$0.00	\$235.00	\$0.00	\$235.00		
SO-00729	28809			\$235.00	\$0.00	\$235.00	\$0.00	\$235.00		
SO-00735	28809			\$235.00	\$0.00	\$235.00	\$0.00	\$235.00		
SO-00728	28809			\$235.00	\$0.00	\$235.00	\$0.00	\$235.00		
Vendor: Taylor Robbins										
Invoice 5.6.2023	PO Number	Payment Number	Payment Date	Invoice Amt \$150.00	Credit Amt \$0.00	Liquidation Amt \$0.00	Discount Amt \$0.00	Net Amt \$150.00		
Vendor: Tensaw Engineering LLC										
Invoice 3.2023	PO Number	Payment Number	Payment Date	Invoice Amt \$3,585.00	Credit Amt \$0.00	Liquidation Amt \$0.00	Discount Amt \$0.00	Net Amt \$3,585.00		
Vendor: Thomson Reuters - West										
Invoice 848284949	PO Number	Payment Number	Payment Date	Invoice Amt \$205.80	Credit Amt \$0.00	Liquidation Amt \$0.00	Discount Amt \$0.00	Net Amt \$205.80		
Vendor: Tractor Supply Company										
		Vendor ID: 2423	Vendor Total:	\$205.80	\$0.00	\$0.00	\$0.00	\$205.80		

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<b>Invoice</b> 100578329	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$52.97	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$0.00	<b>Discount Amt</b> \$0.00	<b>Net Amt</b> \$52.97
100578681				\$29.87	\$0.00	\$0.00	\$0.00	\$29.87
<b>Vendor Total:</b>				\$82.84	\$0.00	\$0.00	\$0.00	\$82.84
<b>Vendor: TSA Inc.</b>								
		<b>Vendor ID:</b>	2908					
<b>Invoice</b> 23-15150	<b>PO Number</b> 28931	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$1,920.00	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$1,920.00	<b>Discount Amt</b> \$0.00	<b>Net Amt</b> \$1,920.00
<b>Vendor Total:</b>				\$1,920.00	\$0.00	\$1,920.00	\$0.00	\$1,920.00
<b>Vendor: Unifirst Corporation</b>								
		<b>Vendor ID:</b>	3219					
<b>Invoice</b> 1530062542	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$363.43	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$0.00	<b>Discount Amt</b> \$0.00	<b>Net Amt</b> \$363.43
1530063832				\$45.74	\$0.00	\$0.00	\$0.00	\$45.74
1530069287				\$45.74	\$0.00	\$0.00	\$0.00	\$45.74
1530061263				\$302.04	\$0.00	\$0.00	\$0.00	\$302.04
1530066432				\$329.83	\$0.00	\$0.00	\$0.00	\$329.83
1530063835				\$252.07	\$0.00	\$0.00	\$0.00	\$252.07
1530066429				\$45.74	\$0.00	\$0.00	\$0.00	\$45.74
1530067727				\$250.04	\$0.00	\$0.00	\$0.00	\$250.04
1530067724				\$45.74	\$0.00	\$0.00	\$0.00	\$45.74
1530069290				\$268.14	\$0.00	\$0.00	\$0.00	\$268.14
1530062539				\$45.74	\$0.00	\$0.00	\$0.00	\$45.74
1530065139				\$245.03	\$0.00	\$0.00	\$0.00	\$245.03
1530061260				\$45.74	\$0.00	\$0.00	\$0.00	\$45.74
1530070871				\$45.74	\$0.00	\$0.00	\$0.00	\$45.74
1530065136				\$45.74	\$0.00	\$0.00	\$0.00	\$45.74
1530070874				\$257.95	\$0.00	\$0.00	\$0.00	\$257.95
<b>Vendor Total:</b>				\$2,634.45	\$0.00	\$0.00	\$0.00	\$2,634.45
<b>Vendor: United Rentals</b>								
		<b>Vendor ID:</b>	2022					
<b>Invoice</b> 217142944-001	<b>PO Number</b> 28740	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$3,071.00	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$0.00	<b>Discount Amt</b> \$0.00	<b>Net Amt</b> \$3,071.00

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<b>Vendor:</b> United Tactical Systems LLC		<b>Vendor ID:</b> 4695	<b>Vendor Total:</b>	\$3,071.00	\$0.00	\$0.00	\$3,071.00
<b>Invoice</b> 0084826	<b>PO Number</b> 28954	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$4,561.00	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$4,561.00	<b>Net Amt</b> \$4,561.00
<b>Vendor:</b> Us Foods		<b>Vendor ID:</b> 3014	<b>Vendor Total:</b>	\$4,561.00	\$0.00	\$4,561.00	\$4,561.00
<b>Invoice</b> 1515503	<b>PO Number</b> 28966	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$1,804.56	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$1,804.56	<b>Net Amt</b> \$1,804.56
<b>Vendor:</b> Walmart Loss Prevention		<b>Vendor ID:</b> 2723	<b>Vendor Total:</b>	\$1,804.56	\$0.00	\$1,804.56	\$1,804.56
<b>Invoice</b> MR-22-000002	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$20.00	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$0.00	<b>Net Amt</b> \$20.00
<b>Vendor:</b> Wex Bank		<b>Vendor ID:</b> 3114	<b>Vendor Total:</b>	\$20.00	\$0.00	\$0.00	\$20.00
<b>Invoice</b> 88770275 Rec 88770275	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$264.25 \$24,715.04	<b>Credit Amt</b> \$0.00 \$0.00	<b>Liquidation Amt</b> \$0.00 \$0.00	<b>Net Amt</b> \$264.25 \$24,715.04
<b>Vendor:</b> Wex Health		<b>Vendor ID:</b> 4253	<b>Vendor Total:</b>	\$24,979.29	\$0.00	\$0.00	\$24,979.29
<b>Invoice</b> 0001728126	<b>PO Number</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Invoice Amt</b> \$50.00	<b>Credit Amt</b> \$0.00	<b>Liquidation Amt</b> \$0.00	<b>Net Amt</b> \$50.00
<b>Vendor Total:</b>				\$50.00	\$0.00	\$0.00	\$50.00
<b>Grand Total:</b>				\$161,487.13	\$0.00	\$43,722.93	\$161,487.13

**City of Bay Minette**  
Baldwin County, Alabama

**Proclamation**

**Lupus Awareness Month**  
**May 2023**

**WHEREAS**, Lupus is a chronic autoimmune disease in which the immune system inexplicably and randomly attacks the body's own tissues and vital organs, including the kidneys, brain, heart, lungs, blood, skin, and joints. It is a leading cause of premature cardiovascular disease, kidney disease and stroke among young women; and

**WHEREAS**, Lupus directly affects 5 million people worldwide, of which 1.5 million are in America, of which nearly 100 are affected in our small community. Lupus is two to three times more common, and its symptoms tend to be more severe among the minority ethnicities, 90% of people who have Lupus are women; typically diagnosed during childbearing years.

**WHEREAS**, Lupus is one of the most difficult diseases to diagnose because its symptoms come and go, mimic those of other diseases, and there is no single test that can definitively identify the illness. Yet early diagnosis and treatment usually lessen the progression and severity of the disease and are vital to preserving health and preventing further complications, organ damage, and death; and

**WHEREAS**, many physicians worldwide are unaware of symptoms and health effects of Lupus, causing people with lupus to suffer for many years before they obtain a correct diagnosis and medical treatment; and

**WHEREAS** there is a deep, unmet need worldwide to educate and support individuals and families effected by lupus; and

**WHEREAS**: The Lupus Foundation of America works to raise awareness of the signs and symptoms of lupus and to promote education, research, social support, and quality medical care for our citizens who live with, or care for, someone who struggles with this disease. This month of May, let us recommit ourselves to supporting the research that will lead to better, targeted, treatments and a cure for this devastating illness that affects so many.

**THEREFORE**, I, Robert A. Bob" Wills, do hereby proclaim May 2023 as Lupus Awareness Month in City of Bay Minette.



In witness thereof I have hereunto set my hand  
and caused the seal of this city to be affixed this  
the 15<sup>th</sup> day of May 2023.

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Robert A. Wills, Mayor  
City of Bay Minette, Alabama

STATE OF ALABAMA  
COUNTY OF BALDWIN

ORDINANCE 1025

AN ORDINANCE OF THE CITY COUNCIL OF BAY MINETTE, REGARDING  
**Case No. Z-23003, Pre-Zoning of the Baldwin Ventures, LLC Property Proposed for Annexation,**  
AS AUTHORIZED PURSUANT TO SECTION 11-52-1 THROUGH 11-52-85, CODE OF ALABAMA (1975).

**WHEREAS**, the City of Bay Minette (the "City"), pursuant to Section 104(18) of the Alabama Constitution 1901, has resolved to request the Legislature of Alabama for Legislative Annexation of the properties located on the East side of State Highway 59, approximately .75 miles South of Holly Hills Municipal Golf Course containing approximately 413.39± acres by Resolution 1122-10 on November 21, 2022; and

**WHEREAS**, said annexation, known as SB4, was Introduced January 26, 2023 and passed the Senate House on March 19, 2023; and

**WHEREAS**, the City Council recognizes specific authority in Section 11-52-85 of the *Code of Alabama (1975)* to pre-zone territory proposed for annexation; and

**WHEREAS**, the City of Bay Minette wishes to pre-zone certain property proposed for annexation, herein identified as the properties located on the East side of State Highway 59, approximately .75 miles South of Holly Hills Municipal Golf Course containing approximately 413.39± acres, identified herein and described as follows:

Begin at the Northeast corner of Section 21, Township 3 South, Range 3 East, Baldwin County, Alabama; thence go South 01 degrees 40 minutes 31 seconds West along the East line of said Section 21, a distance of 3,980.61 feet to the Southeast Corner of the Northeast Quarter of the Southeast Quarter of the aforesaid Section 21; thence departing said East line of Section 21 go North 87 degrees 39 minutes 11 seconds West along the North line of the South One Half of the South One Half of said Section 21, a distance of 3,832.87 feet; thence departing said North line go North 01 degrees 32 minutes 45 seconds East a distance of 535.00 feet; thence go North 87 degrees 39 minutes 11 seconds West a distance of 1,355.92 feet to the Easterly Right-of-Way of U.S. Highway No. 31 (right-of-way width varies); thence run along a curve to the left, having a radius of 1,472.39 feet for an arc length of 822.10 feet, (Delta = 31 degrees 59 minutes 26 seconds, Chord Distance = 811.46 feet, Chord Bearing = North 28 degrees 53 minutes 07 seconds East) to a point of tangency; thence go North 12 degrees 53 minutes 24 seconds East a distance of 980.14 feet; thence go North 12 degrees 53 minutes 24 seconds East a distance of 457.97 feet to a point on the aforesaid Easterly Right-of-Way line of U.S. Highway No. 31; thence go along said Right-of-Way line North 12 degrees 53 minutes 24 seconds East a distance of 849.55 feet; thence run along a curve to the right, having a radius of 1,392.69 feet for an arc length of 504.47 feet, (Delta angle = 20 degrees 45 minutes 15 seconds, Chord Distance = 501.72 feet, Chord Bearing = North 23 degrees 16 minutes 01 seconds East), to a point on the North line of the aforesaid Section 21; thence departing said Right-of-Way line go South 87 degrees 40 minutes 10 seconds East along said North line of Section 21 a distance of 4,189.23 feet to the Point of Beginning. The above-described parcel of land located in Section 21, Township 3 South, Range 3 East, Baldwin County, Alabama and containing 413.39 acres.

Otherwise known as the following tax parcel numbers:

05-28-05-21-0-000-009.001  
05-28-05-21-0-000-002.001  
05-28-05-21-0-000-002.000  
05-28-05-21-0-000-009.000  
05-28-05-21-0-000-001.000

as found in the office of the Revenue Commissioner of Baldwin County, Alabama; and

**WHEREAS**, the City of Bay Minette wishes that the properties herein identified be pre-zoned to the R-3, Higher Density Single Family Residential District (316.8± acres), R-4, High Density Multi-Family Residential District (50.2± acres) and to the B-2 General Business District (46.4± acres). Said pre-zoning designations further identified as set forth on a map of the property attached hereto and made a part of this Ordinance as Exhibit "A"; and as described in the document attached hereto and made a part of this Ordinance as Exhibit "B"; and

**WHEREAS**, the Planning Commission of the City of Bay Minette held a public hearing in a regular meeting on April 13, 2023, and voted to recommend to the City Council approval of the pre-zoning request to the R-3, Higher Density Single Family Residential District (316.8± acres), R-4, High Density Multi-Family Residential District (50.2± acres) and to the B-2 General Business District (46.4± acres); and

**WHEREAS**, due notice of said proposed pre-zoning has been provided to the public as required by and in accordance with Section 11-45-8 of the *Code of Alabama (1975)*, upon 15 or more days' notice of the time, place and purpose of the public hearing, and the City Council held a public hearing on May 1, 2023; and

**WHEREAS**, the City Council of Bay Minette after due consideration and upon consideration of the recommendation and notes of the Planning Commission, deemed that said application for pre-zoning of the above described real property and as set forth in Exhibit "A" and Exhibit "B" is proper and in the best interest of the health, safety, and welfare of the citizens of the City of Bay Minette, Alabama;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAY MINETTE, ALABAMA, IN REGULAR MEETING ASSEMBLED, AS FOLLOWS:**

#### **SECTION I: ZONING.**

That above-described real property is hereby pre-zoned to the R-3, Higher Density Single Family Residential District (316.8± acres), R-4, High Density Multi-Family Residential District (50.2± acres) and to the B-2 General Business District (46.4± acres). Upon annexation of the property prior to the expiration of the pre-zoning as set forth in Section IV, the property shall be assigned the zoning districts in accordance with the pre-zoning and the zoning ordinance and zoning map shall be amended to reflect said zoning. Should annexation not occur prior to the expiration of this pre-zoning as set forth in Section IV, this pre-zoning shall have no effect and the designation of a zoning district for the property shall be set forth in the annexation ordinance.

Until such time as the property is annexed into the City of Bay Minette, the property shall remain in the unincorporated area of Baldwin County and zoned in accordance with the Baldwin County Commission's zoning plan. The County's zoning for the property at the time the request for pre-zoning was initiated was Unzoned, Baldwin County District 7.

#### **SECTION II: REPEALER.**

Any ordinance or resolution heretofore adopted by the Council which conflicts with this Ordinance is hereby repealed to the extent of such conflict.

#### **SECTION III: SEVERABILITY.**

The provisions of this Ordinance are severable. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

#### **SECTION IV: EFFECTIVE DATE.**

This Ordinance shall be in full force and effect upon its adoption by the City Council of the City of Bay Minette and publication as required by law. Pursuant to *Code of Alabama (1975)* Section 11-52-85, the zoning of the subject property shall become effective upon the date the territory is annexed into the corporate limits, or the date the zoning process is completed, whichever is later. If any portion of the subject property is not annexed into the corporate limits within 180 days of the initiation of annexation proceedings as provided by law, this pre-zoning shall be null and void.

**FURTHER, BE IT RESOLVED AND ORDAINED, BY THE CITY COUNCIL OF BAY MINETTE, ALABAMA IN REGULAR MEETING ASSEMBLED**, in the interest of public health, safety and welfare of the general public,

determined that **Ordinance 1025**, Case Z-23003, Pre-Zoning of the Baldwin Ventures, LLC Property Proposed for Annexation , is hereby **ADOPTED AND IMPLEMENTED**.

Done this the **15<sup>th</sup>** day of **May, 2023**.

---

Robert A. Wills, Mayor  
City of Bay Minette, Alabama

ATTEST:

---

Rita Diedtrich, City Clerk

I, the undersigned qualified and acting Clerk of the City of Bay Minette, Alabama, do hereby certify that the above and foregoing is a true copy of an Ordinance lawfully passed and adopted by the Bay Minette City Council, at a regular meeting of such council, held on the 15<sup>th</sup> day of May, 2023 and that said Ordinance is on file in the office of the Bay Minette City Clerk.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Bay Minette, on this the 15<sup>th</sup> day of May, 2023.

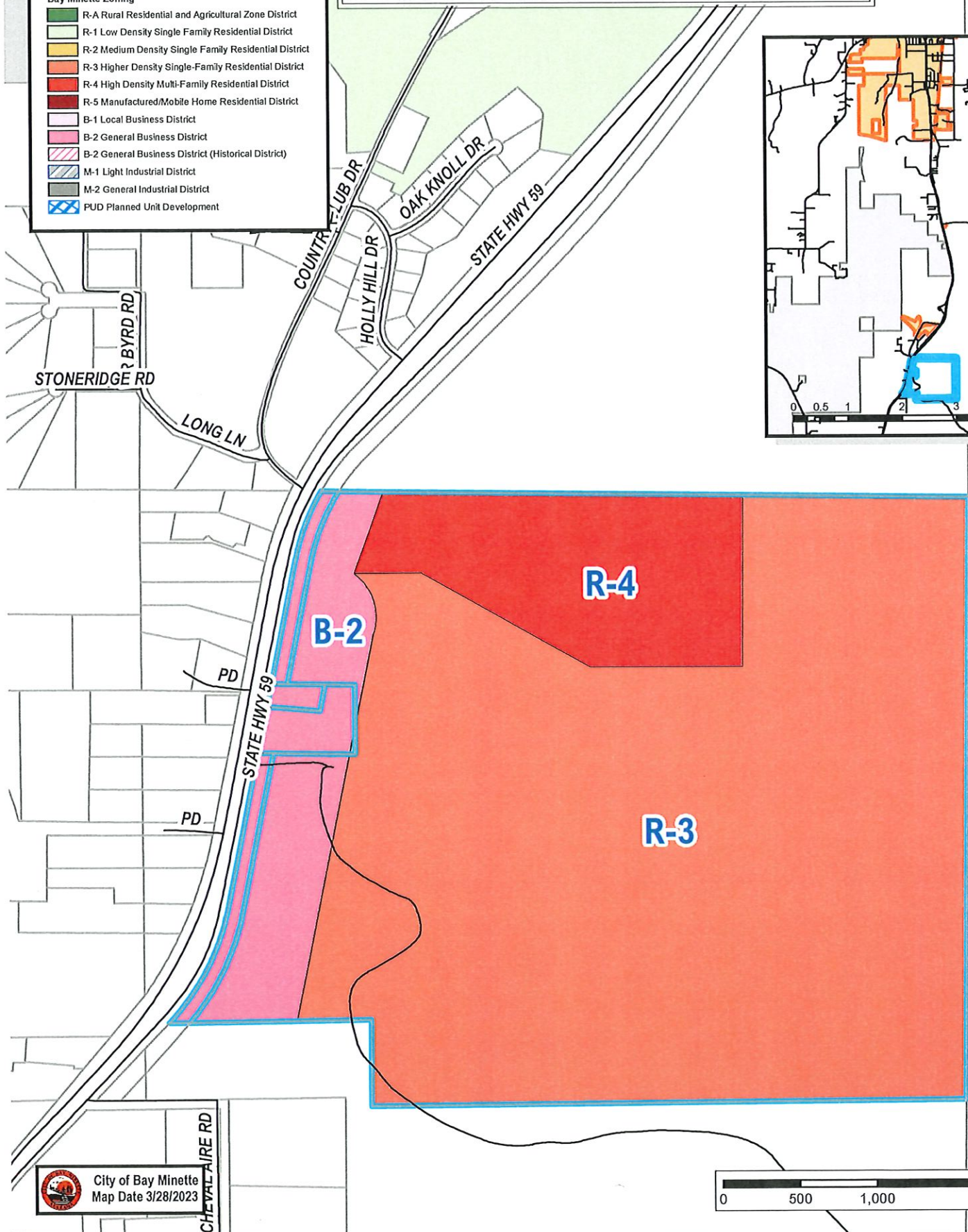
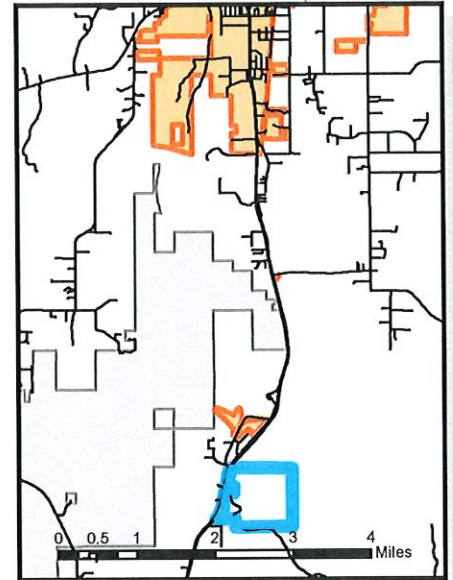
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Rita Diedtrich  
City Clerk

**Ordinance 1025 Exhibit A**  
**Z-23003, Baldwin Ventures, LLC Property**  
**Pre-Zoning of Proposed Legislative Annexation Property**  
**to R-3, Higher Density Single Family; R-4, High Density**  
**Multi-Family and B-2, General Business District**



- Centerlines
- BC Revenue Parcels
- Baldwin Ventures, LLC Property
- Proposed R-3 Single Family
- Proposed R-4 Multi-Family
- Proposed B-2 Commercial
- Spanish Fort
- Bay Minette Zoning**
- R-A Rural Residential and Agricultural Zone District
- R-1 Low Density Single Family Residential District
- R-2 Medium Density Single Family Residential District
- R-3 Higher Density Single-Family Residential District
- R-4 High Density Multi-Family Residential District
- R-5 Manufactured/Mobile Home Residential District
- B-1 Local Business District
- B-2 General Business District
- B-2 General Business District (Historical District)
- M-1 Light Industrial District
- M-2 General Industrial District
- PUD Planned Unit Development



**EXHIBIT "B"**  
**FOR ORDINANCE 1025**

**LEGAL DESCRIPTIONS FOR PROPOSED PRE-ZONING DESIGNATIONS**

**R-3, Higher Density Single Family Residential Zoning District**

Begin at the Northeast corner of Section 21, Township 3 South, Range 3 East, Baldwin County, Alabama; thence run South 01 degree 40 minutes 31 seconds West, along the East line of said Section 21, a distance of 3,980.61 feet to the Southeast corner of the Northeast Quarter of the Southeast Quarter of the afore said Section 21; thence departing said East line of Section 21, run North 87 degrees 39 minutes 11 seconds West, along the North line of the South one half of the South one half of said Section 21, a distance of 3,832.87 feet; thence departing said North line run North 01 degree 32 minutes 45 seconds East, a distance of 535.00 feet; thence run North 87 degrees 39 minutes 11 seconds West, a distance of 531.00 feet, more or less; thence run Northeasterly 2,582 feet, more or less; thence run along a curve to the left, having a radius of 350 feet, an arc distance of 444.12 feet, (chord bears North 17 degrees 02 minutes 22 seconds West, chord distance 141.92 feet), more or less; thence run East 437 feet, more or less; thence run Southeasterly 1,279 feet, more or less; thence run East 995 feet, more or less; thence run North 1,111 feet, more or less; to the North line of said Section 21; thence run South 87 degrees 40 minutes 10 seconds East 1,483 feet, more or less; to the Point of Beginning.

**R-4, High Density Multi-Family Residential Zoning District**

Commence at the Northeast corner of Section 21, Township 3 South, Range 3 East, Baldwin County, Alabama; thence run North 87 degrees 40 minutes 10 seconds West, along the North line of said Section 21, a distance of 1,483 feet, more or less, to the Point of Beginning; thence continue North 87 degrees 40 minutes 10 seconds West, along the North line of said Section 21, a distance of 2,321 feet, more or less; thence run Southwesterly, 544 feet, more or less; thence run East, 437 feet, more or less; thence run Southeasterly 1,279 feet, more or less; thence run East, 995 feet, more or less; thence run North 1,111 feet, more or less to the Point of Beginning.

**B-2, General Business Zoning District**

Commence at the Northeast Corner Of Section 21, Township 3 South, Range 3 East, Baldwin County, Alabama; thence run North 87 degrees 40 minutes 10 seconds West, along the North line of said Section 21, a distance of 3,804 feet, more or less, to the point of beginning; thence run Southwesterly, 544 feet, more or less; thence run along a curve to the right, having a radius of 350 feet, an arc distance of 444.12 feet, (chord bears South 17 degrees 02 minutes 22 seconds East, chord distance 141.92 feet); thence run Southwesterly 2,582 feet, more or less; thence run North 87 degrees 39 minutes 11 seconds West, a distance of 824 feet, more or less to the Easterly right-of-way of U.S. Highway No. 31 (right-of-way width varies), thence run along a curve to the left, having a radius of 1,472.39 feet for an arc length of 822.10 feet, (delta = 31 degrees 59 minutes 26 seconds, chord distance = 811.46 feet, chord bearing = North 28 degrees 53 minutes 07 seconds East); thence run North 12 degrees 53 minutes 24 seconds East, a distance of 980.14 feet; thence run North 12 degrees 53 minutes 24 seconds East, a distance of 457.97 feet to a point on the aforesaid Easterly right-of-way line of U.S. Highway No. 31; thence run along said right-of-way line North 12 degrees 53 minutes 24 seconds East, a distance of 849.55 feet; thence run along a curve to the right, having a radius of 1,392.69 feet for an arc length of 504.47 feet, (delta angle = 20 degrees 45 minutes 15 seconds, chord distance = 501.72 feet, chord bearing = North 23 degrees 16 minutes 01 East), to a point on the North line of the aforesaid Section 21; thence departing said right-of-way line run South 87 degrees 40 minutes 10 seconds East, along said North line of Section 21, a distance of 382 feet, more or less, to the Point of Beginning.

STATE OF ALABAMA  
COUNTY OF BALDWIN

**ORDINANCE 1026**

AN ORDINANCE OF THE CITY COUNCIL OF BAY MINETTE, REGARDING  
**Case No. Z-23004, Pre-Zoning of the Pierce & English Property Proposed for Annexation,**  
AS AUTHORIZED PURSUANT TO SECTION 11-52-1 THROUGH 11-52-85, CODE OF ALABAMA (1975).

**WHEREAS**, the City of Bay Minette (the "City"), pursuant to Section 104(18) of the Alabama Constitution 1901, has resolved to request the Legislature of Alabama for Legislative Annexation of the properties located on the southeast corner of the I-65 Exit 31 interchange at State Road 225 containing approximately 58 acres by Resolution 1122-11 on November 21, 2022; and

**WHEREAS**, said annexation, known as SB3, was Introduced January 26, 2023 and passed the Senate House on March 19, 2023; and

**WHEREAS**, the City Council recognizes specific authority in Section 11-52-85 of the *Code of Alabama (1975)* to pre-zone territory proposed for annexation; and

**WHEREAS**, the City of Bay Minette wishes to pre-zone certain property proposed for annexation, herein identified as the property located at the southeast corner of the I-65 Exit 31 interchange at State Road 225, containing approximately 58 acres, identified herein and described as follows:

Beginning at the Southeast corner of regular Section 22, Township 1 South, Range 2 East, run thence South 89 degrees 26 minutes, 40 seconds West 297.00 Feet; thence run North 09 degrees, 18 minutes, 16 seconds West, 1457.27 Feet, more or less, to a point in the center of Griffin Creek for the point of beginning; thence continue North 09 Degrees, 18 minutes, 16 seconds West 394.00 feet, more or less to a concrete monument; thence run South 80 degrees 34 minutes 10 seconds West, 1545.64 feet to the East right of way of Alabama State Highway No. 225; thence run North 19 degrees 33 minutes, 08 seconds East along said East right of way 748.8 feet; thence run along the South right of way of Interstate Highway No. 65 as follows: North 62 degrees 09 minutes 08 seconds East 272.27 feet; north 23 degrees 47 minutes 38 seconds East 130.38 feet; North 47 degrees 57 minutes 24 seconds East 230.00 Feet; North 72 degrees 42 minutes 20 seconds East, 150.00 feet; North 62 degrees 44 minutes 57 seconds East 305.08 feet; North 43 degrees 39 minutes 48 seconds East, 441.60 feet; Thence along the arc of a curve to the right having a radius of 1984.35 feet, a distance of 789.63 feet; thence run South 00 degrees 33 minutes 20 seconds East along the East line of said Section 22, 1952 feet, more or less, to a point in the center of Griffin Creek; thence run Southwestwardly along the meanders of the center of said Creek, 650.00 feet, more or less, to the point of beginning.

Otherwise known as tax parcel numbers **05-19-07-43-0-000-015.000** and **05-19-08-47-0-001-012.001**, as found in the office of the Revenue Commissioner of Baldwin County, Alabama. Said properties further identified as set forth on a map of the property attached hereto and made a part of this Ordinance as Exhibit "A"; and

**WHEREAS**, the City of Bay Minette wishes that property herein identified be pre-zoned to B-2 General Business District; and

**WHEREAS**, the Planning Commission of the City of Bay Minette held a public hearing in a regular meeting on April 13, 2023, and voted to recommend to the City Council approval of the pre-zoning request to B-2 General Business District; and

**WHEREAS**, due notice of said proposed pre-zoning has been provided to the public as required by and in accordance with Section 11-45-8 of the *Code of Alabama (1975)*, upon 15 or more days' notice of the time, place and purpose of the public hearing, and the City Council held a public hearing on May 1, 2023; and

**WHEREAS**, the City Council of Bay Minette after due consideration and upon consideration of the recommendation and notes of the Planning Commission, deemed that said application for pre-zoning of the above

described real property and as set forth in Exhibit "A" is proper and in the best interest of the health, safety, and welfare of the citizens of the City of Bay Minette, Alabama;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAY MINETTE, ALABAMA, IN REGULAR MEETING ASSEMBLED, AS FOLLOWS:**

**SECTION I: ZONING.**

That above-described real property is hereby pre-zoned to B-2, General Business. Upon annexation of the property prior to the expiration of the pre-zoning as set forth in Section IV, the property shall be assigned the zoning district in accordance with the pre-zoning and the zoning ordinance and zoning map shall be amended to reflect said zoning. Should annexation not occur prior to the expiration of this pre-zoning as set forth in Section IV, this pre-zoning shall have no effect and the designation of a zoning district for the property shall be set forth in the annexation ordinance.

Until such time as the property is annexed into the City of Bay Minette, the property shall remain in the unincorporated area of Baldwin County and zoned in accordance with the Baldwin County Commission's zoning plan. The County's zoning for the property at the time the request for pre-zoning was initiated was M-1, Light Industrial, Baldwin County District 4.

**SECTION II: REPEALER.**

Any ordinance or resolution heretofore adopted by the Council which conflicts with this Ordinance is hereby repealed to the extent of such conflict.

**SECTION III: SEVERABILITY.**

The provisions of this Ordinance are severable. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

**SECTION IV: EFFECTIVE DATE.**

This Ordinance shall be in full force and effect upon its adoption by the City Council of the City of Bay Minette and publication as required by law. Pursuant to *Code of Alabama (1975)* Section 11-52-85, the zoning of the subject property shall become effective upon the date the territory is annexed into the corporate limits, or the date the zoning process is completed, whichever is later. If any portion of the subject property is not annexed into the corporate limits within 180 days of the initiation of annexation proceedings as provided by law, this pre-zoning shall be null and void.

**FURTHER, BE IT RESOLVED AND ORDAINED, BY THE CITY COUNCIL OF BAY MINETTE, ALABAMA IN REGULAR MEETING ASSEMBLED,** in the interest of public health, safety and welfare of the general public, determined that **Ordinance 1026**, Case Z-23004, Pre-Zoning of the Pierce and English Property Proposed for Annexation , is hereby **ADOPTED AND IMPLEMENTED**.

Done this the 15<sup>th</sup> day of May, 2023.

---

Robert A. Wills, Mayor  
City of Bay Minette, Alabama

ATTEST:

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Rita Diedtrich, City Clerk

I, the undersigned qualified and acting Clerk of the City of Bay Minette, Alabama, do hereby certify that the above and foregoing is a true copy of an Ordinance lawfully passed and adopted by the Bay Minette City Council, at a regular meeting of such council, held on the 15<sup>th</sup> day of May, 2023 and that said Ordinance is on file in the office of the Bay Minette City Clerk.

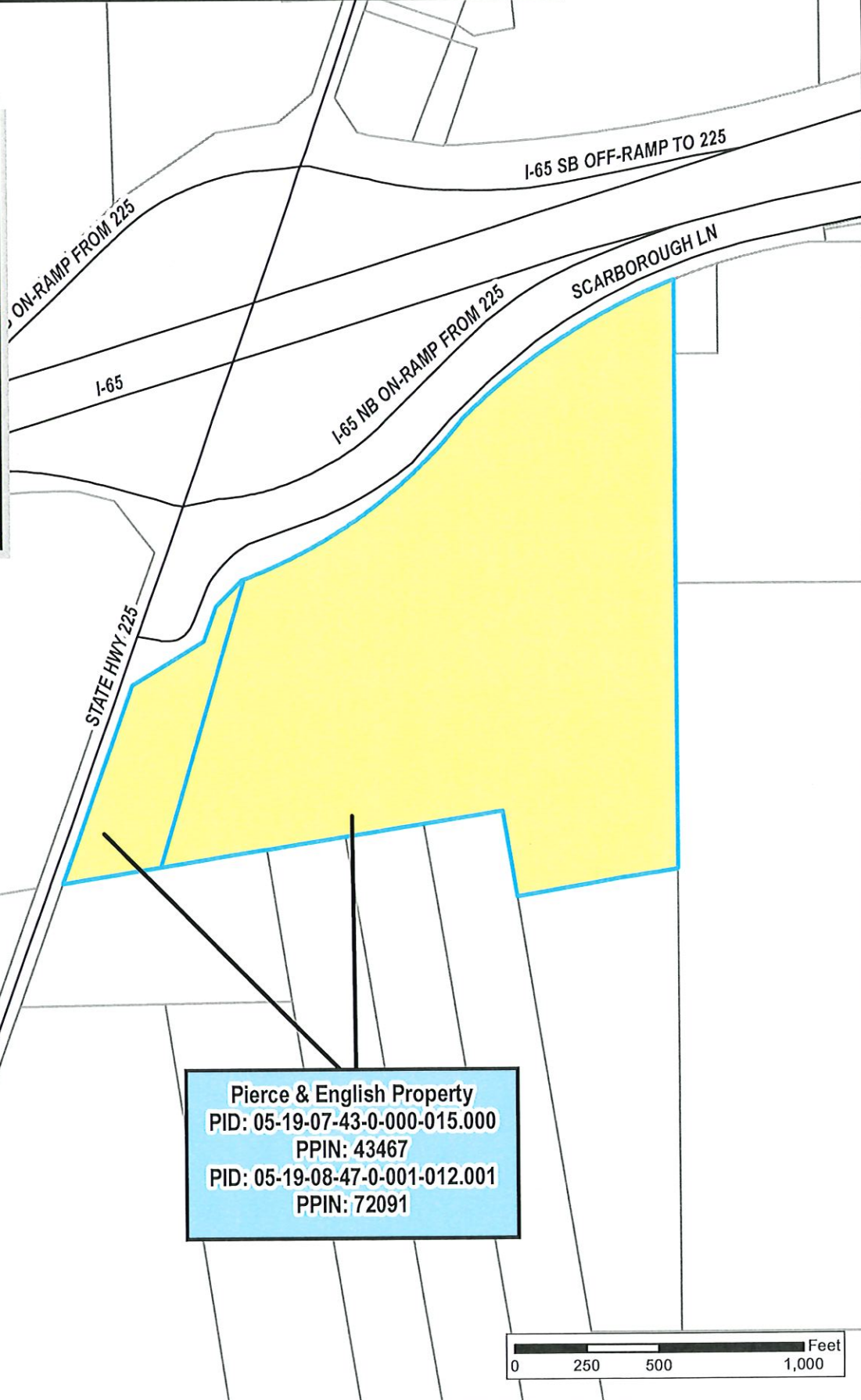
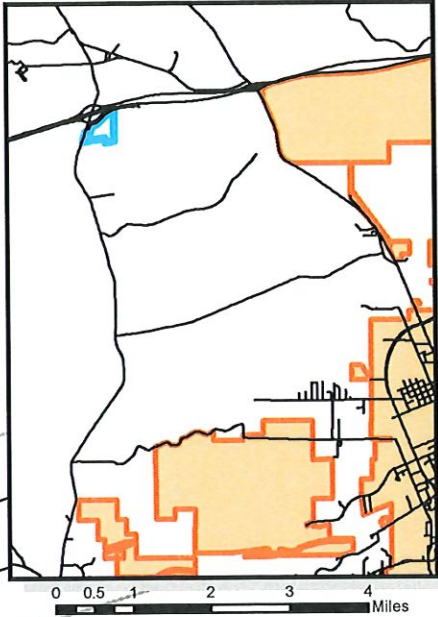
IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Bay Minette, on this the 15<sup>th</sup> day of May, 2023.

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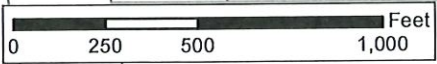
Rita Diedtrich  
City Clerk

 Pierce & English Property  
 Centerlines  
 BC Revenue Parcels  
 Bay Minette

**Ordinance 1026 Exhibit A Map**  
**Z-23004, Pierce & English Property**  
**Pre-Zoning of Proposed Legislative Annexation**  
**Property to B-2, General Business District**



Pierce & English Property  
 PID: 05-19-07-43-0-000-015.000  
 PPIN: 43467  
 PID: 05-19-08-47-0-001-012.001  
 PPIN: 72091



STATE OF ALABAMA  
COUNTY OF BALDWIN  
CITY OF BAY MINETTE

ORDINANCE 1030

AN ORDINANCE TO REPEAL ORDINANCE 416 AND ESTABLISH  
REGULATIONS FOR SPECIAL EVENTS/PARADES

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**Whereas**, the City of Bay Minette Ordinance 416 Prohibiting Anyone from Parading, or Participating in a Parade Without Permission was adopted March 24, 1939; and

**Whereas**, the City of Bay Minette needs to establish regulations for Special Events/Parades; and

**Whereas**, the City of Bay Minette Ordinance 416 shall be repealed, and new regulations will be adopted in this Ordinance.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAY MINETTE, ALABAMA, IN REGULAR MEETING ASSEMBLED, AS FOLLOWS:**

**SECTION I. COUNCIL ACTION**

That Chapter 15, Article 2 of the Code of Ordinances for the City of Bay Minette hereby combined, amended, and restated as follows:

**SPECIAL EVENTS / PARADES**

**Findings.**

- (a) The City of Bay Minette is an Alabama Class 7 municipal corporation vested with a portion of the state's sovereign power to protect the public health, safety and welfare. *Alabama Code § Title 1-45 Section 1.*
- (b) A fundamental role of municipal government is the acquiring, building and maintaining of streets, sidewalks, and other public spaces. The City of Bay Minette holds these assets in trust for the use and benefit of its citizens.
- (c) Municipal government has the primary role in protecting the rights-of-way within its jurisdiction, planning for its most efficient use, and ensuring that community needs are met. The Council is specifically authorized to regulate and control the use of the public-right-of way for any and all purposes. *Alabama Code § Title 11 Section 43-62.*
- (d) The purpose of this Article is to establish reasonable regulations for special events that impact the City's public spaces, rights-of-way, and sidewalks. These regulations will prevent dangerous or unlawful use of public property; protect the public health, safety and welfare; prevent excessive burdens on city staff and emergency personnel; assure proper traffic circulation; and protect the rights of all persons to peaceably assemble and engage in expressive activities.

### **Short Title/Administration.**

This ordinance may be known as the "Special Events/Parade Ordinance." Except as otherwise specified in this Article, the City Administrator is responsible for the administration of this ordinance and shall adopt such policies and procedures necessary to implement the requirements of this Article. The City Administrator may delegate any of the responsibilities prescribed herein. The Chief of Police shall be responsible for the administration of the parade provisions of this ordinance.

### **Definitions**

The following terms, whether capitalized or not, shall apply in this Article, unless the context requires otherwise. In the event of a conflict, the more restrictive definition shall apply.

Parade means any organized formation, parade, procession, or assembly consisting of persons, animals, vehicles, or any combination thereof, traveling in unison with a common purpose on a public street, highway, alley, sidewalk, or public way which does not comply with normal and usual traffic regulations or controls.

Permit means the special events permit or the parade permit required by this article.

Participate or Participants means those persons actually taking part in the event, including but not limited to those sponsoring, organizing, promoting or initiating the event; those invited to attend; those paying to attend; or those for whom the event is sponsored, organized or initiated, including the general public.

Special Event means:

- (1) Any organized activity that will take place, in whole or in part, on any property owned, controlled, or maintained by the City.
- (2) Any organized activities or set of activities that are conducted on private property, but will, due to the nature of the event, require the City to provide traffic management services, special police services or emergency management services.
- (3) Examples of special events include, but are not limited to, the following: parades, music festivals, carnivals, dances, arts and crafts shows, community events, demonstrations, concerts, exhibitions, block parties, weddings, runs/walks, and athletic events.

Sponsor means the person or legal entity responsible for organizing the event and insuring compliance with this Article.

### **Exceptions.**

Special Events shall not include:

- (a) Funeral processions, provided that the police department is given 24-hour notice;

- (b) Students traveling to and from school or classes, or the direct participation in school-sponsored educational activities, provided that such conduct is under supervision of the appropriate school authorities;
- (c) Activities conducted by a governmental authority acting within the scope of its authority.

**Application; time for filing; event plan.**

- (a) *Application.* Any person seeking to organize or hold a special event or parade within the city shall first make application with the City Administrator on such forms as may be provided for that purpose. Parade permits shall be issued by the Chief of Police in accordance with this ordinance.
- (b) *Time for filing.* Applications shall be filed at least 30 days in advance of the special event or parade. Failure to timely file an application may be grounds for denial.
- (c) *Contents of application.* The applicant shall submit an event plan and provide information sufficient to determine the extent to which the proposed event will impact public resources, including, but not limited to: contact information for all sponsors; the purpose of the event; date, time and place; estimated attendance, number of vehicles; assembly and dispersal locations, routes and plans; types and location of amplification; temporary structures or tents; garbage and litter plan providing for cleanup during and after the special event; the sponsor's history and experience with special events; and any other information as may be requested.

**Review.**

- (a) Upon receipt of a timely and properly completed application, the City Administrator shall solicit comments from the Chief of Police, Fire Chief, Streets Superintendent and other relevant departments to determine whether the event will have an adverse impact on the public health, safety or welfare, and/or whether the city has adequate resources to accommodate the event, considering the nature of the event and the other events which may be occurring in the area. The City Administrator may also refer any permit application directly to the City Council for decision.
- (b) *Decision on the application.* The decision to approve or deny a special event permit is based on all relevant factors including, but not limited to, the impact the event will have on public safety and emergency services, the overall impact the event will have on business and residential access, and the ability of the organizer to put on a safe, secure event.
- (c) *Grounds for Denial.* Permits may be denied for any of the following:
  - (1) The application contains false, incomplete, or misleading information;
  - (2) The special event is prohibited by law;
  - (3) The special event will require the diversion of so great a number of police officers to properly police the area or route for the special event and areas contiguous so as to prevent normal

police operation and protection to the City;

- (4) The special event will interrupt the safe and orderly movement of traffic;
  - (5) The special event will require a diversion of fire and emergency resources such that it prevents normal fire and emergency operations and protections.
  - (6) The concentration of persons, animals, and vehicles at or part of the special event unduly interferes with proper fire and police protection to any areas being utilized for the event or areas contiguous.
  - (7) The special event interferes with the ability for the City to move fire and emergency equipment enroute to a fire or emergency;
  - (8) The special event requires so great a number of City personnel in order to provide security, traffic control or crowd control or other support for the event such that it interferes with the City's governmental operations;
  - (9) Another special event is already scheduled on the requested special event date where City personnel are already assigned;
  - (10) The applicant has failed to pay appropriate fees or reimburse the City for expenses for a prior special event;
  - (11) Alcoholic beverages will be sold, traded, dispensed, served or consumed and the appropriate licensing has not been obtained within the time prescribed by law;
  - (12) The applicant has not obtained all permits and licenses required by any agency with regulatory authority over any aspect of the special event, including but not limited to food permits, business and/or vendor licenses, alcohol licenses, or any other required permit or license; or
  - (13) The applicant is not legally competent to enter into contracts or to sue or be sued.
- (d) *Appeal.* An applicant may appeal the denial of a permit. The appeal must be filed with the City Clerk not later than three (3) business days from the date the permit was denied specifying the grounds for appeal. The City Clerk shall promptly set the matter for hearing on the Council's agenda and notify the appellant of the date and time of the hearing, and his or her opportunity to be heard. The standard of review on appeal is whether the decision to deny the permit application was arbitrary or capricious. The Council may affirm or reverse the decision and may also impose additional conditions necessary to protect public health, safety and welfare.

### **Conditions**

- (a) Permits may be conditioned on the performance of reasonable requirements concerning the time, place and manner of the event. The City Administrator or Chief of Police may suggest changes to the event plan that are necessary to facilitate a successful event.

- (b) Conditions deemed necessary for the safe and expeditious conduct of the event, include but are not limited to:
- (1) The hours of operation shall not commence before 7:00 a.m. and must end before 10:00 p.m. local time;
  - (2) Proof of automobile insurance for each vehicle utilized in the parade/procession shall be provided to the city prior to the date of the event;
  - (3) All floats, props, tents, platoons, electronics and other elements shall be inspected;
  - (4) Proof that the sponsor has express permission or authorization from the appropriate person or entity for the use of any property that is not owned or controlled by the city;
  - (5) Assurance that the applicant will make provision for adequate police or emergency medical services presence, if required, and that the applicant will conform to any necessary fire prevention rules, regulations, and guidelines;
  - (6) Assurance that the applicant will make provision for garbage and litter cleanup associated with the special event during and after the special event in the specified area of the event;
  - (7) Assurance that the applicant will cause all booths, stands, other fixtures pertaining to the special event to be removed immediately after the event; and
  - (8) Such other condition necessary to provide for traffic control, street and property maintenance, and the overall protection of the health, safety and welfare of the public.

### **Parade Permits**

- (a) *Proposed alternate route.* The Chief of Police, in denying an application for a special event permit for a parade, may authorize the conduct of the parade on a date, at a time, or over a route different than that named by the applicant. An applicant desiring to accept an alternate permit shall, within seven (7) days after notice of the Chiefs denial of the original application, file a written notice of the acceptance of the alternate permit with the Chief of Police. An alternate special event permit shall conform to the requirements and shall have the effect of a special event permit issued under this ordinance. The Chief shall provide a copy of the alternate permit to City departmental representatives as listed above.
- (b) Specific contents to be included in a special event permit for a parade:
  - (1) Parade starting time;
  - (2) Minimum speed;
  - (3) Maximum speed;

- (4) Maximum interval of space to be maintained between units of parade;
- (5) Specific portions of streets to be used by parade;
- (6) Maximum length of parade in miles or fractions thereof; and
- (7) Each Parade Participant/Float must be identified including documentation of the sponsoring organization, group who will be riding, designated driver and proof of their insurance and a listing of the walkers for that float if applicable.
- (8) Safety Walkers are mandatory for every float and vehicle. One (1) walker per wheel including pulling vehicles. 19 years of age or older is mandatory. The Safety Walkers are to maintain a position alongside the float or vehicle near the wheel and prevent participants and/or spectators from being struck or run over. Safety Walkers must be able to notify their driver of any problems requiring immediate action for the safety of all.
- (9) No smoking, vaping or other use of tobacco products or possession or consumption of alcoholic beverages or nonprescription drugs will be allowed by any participant in, or about the Special Event/Parade.
- (10) The Organization's parading vehicles shall at all times be operated in a safe manner and in compliance with this ordinance. Candy/Throws are to be tossed **TO** spectators, not **AT** the spectators.
- (11) Vehicles allowed include cars, trucks, golf carts, motorcycles and recreational outdoor go carts. Tractors and other farm related equipment used to tow hay trailers and equipment are permissible. Drivers of any vehicle in the parade must be 19 years of age and possess a current valid driver's license. Each vehicle in the parade shall have mandatory liability insurance.
- (12) Prohibited vehicles except when used by public safety officials include: four wheelers, ATVs, UTVs.
- (13) Horses will not be allowed unless they are part of a trained equestrian group and have their own liability insurance coverage as a group.
- (14) No person shall ride on the exterior of an automobile during a parade, except that one or two person(s) may ride seated on the back of a convertible automobile that has been approved as a float vehicle.
- (15) Such other information as the Chief of Police deems necessary.

#### **Revocation or Termination of a Special Event**

Any special event permit or parade permit may be revoked or terminated at any time, up to and including the date of the permitted activity, with or without notice if the Chief of Police or Fire

Chief determines that:

- (a) Revocation or termination is in the interest of the immediate public health or safety because of fire, casualty, act of God, or a public emergency;
- (b) Any term, standard for issuance, condition, duty, restriction or limitation of such permit has been violated by special event participant(s) and, as a result, the immediate health or safety of any participant or the general public is threatened;
- (c) Any federal, state or municipal ordinance, statute or law is being violated by a participant;
- (d) A breach of the peace is occurring or an activity in the nature of a riot has occurred; or
- (e) The failure of the sponsor to comply with any standard, or condition of the permit, as required by the ordinance.

### **Violation**

- (a) It shall be unlawful for any person to sponsor a special event without first obtaining a special event permit required by this Article;
- (b) It shall be unlawful for any person to sponsor, conduct, promote or otherwise host a parade without the parade permit required by this Article;
- (c) It shall be unlawful for any sponsor to conduct, promote, or otherwise host a special event or parade that violates any law or permit condition.

### **Special Exception**

Prior to a final decision on the Special Event/Parade Permit, a sponsoring organization may request a special exception be granted by the City Council. The Special Exception request should be submitted in writing to the City Clerk three (3) business days prior to a Council meeting in order to be placed on the agenda for consideration. The Council may provide for the following by special exception:

- Participation of banned vehicle types
- Exemption of individual parade requirements
- Solicitation at County and State intersections located within city limits

### **Indemnification of City**

The sponsor of a Special Event/Parade permit shall agree to indemnify and hold harmless the city, its servants, agents and employees, for any and all claims caused by or arising out of the activities permitted.

All Participants must be associated with and listed on a roster by a Sponsoring Organization that has been issued a permit by the City of Bay Minette. A properly executed Special Event/Parade

Liability Waiver must be on file with the City of Bay Minette for each individual participant and no person shall be allowed to participate in the Special Event/Parade as a driver unless a properly executed Special Event/Parade Liability Waiver for that person is on file with the City of Bay Minette. Minors participating in the parade must be supervised by an adult/group leader at all times. The Sponsoring Organization is responsible for obtaining the Liability Waiver Forms and providing those to the City five (5) business days prior to the day of the event.

#### **Supervision of special event**

The city and its officers, employees and agents assume no responsibility for supervision of the activities conducted under the authority of a permit. The permittee shall be responsible for supervision of event activities.

#### **Liability Insurance Required**

The applicant shall provide the City proof of liability insurance in an amount approved by the City and issued by a company licensed to do business in the State of Alabama.

#### **Duties of special event sponsors and participants**

- (a) Special event participants will comply with all permit directions and conditions imposed for the use of the special event location, and with all applicable ordinances, statutes and laws, including, but not limited to requirements for security, requirements concerning alcoholic beverages, signage or any other aspect of the special event, in order to protect the safety, health and welfare of the public.
- (b) Special event participants will stay within the area or route designated for the special event during the conduct of the event.

#### **Interfering with permitted activity prohibited**

- (a) It shall be unlawful for any person to unreasonably obstruct, impede or interfere with any authorized special event for which a special event permit has been issued.
- (b) No driver of any vehicle, other than an authorized emergency vehicle, shall drive between the vehicles or persons comprising a special event when such vehicles or persons are in motion and are conspicuously designated as special event participants.
- (c) The Superintendent of Streets, Police Chief or Fire Chief shall have the authority, when reasonably necessary, to prohibit or restrict the parking of vehicles along the street, highway, or any other area constituting a part of the special event area or route. When necessary, the Superintendent of Streets shall post signs to such effect. It shall be unlawful for any person to park or leave unattended vehicles in areas posted as "No Parking" in special event areas.

#### **SECTION II. REPEALER**

Ordinance 416 adopted by the Council, which is in conflict with this Ordinance is hereby repealed to

the extent of such conflict.

### **SECTION III. SEVERABILITY**

The provisions of this Ordinance are severable. If any section subsection, clause, phase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

### **SECTION IV. Effective Date**

This Ordinance shall be in full force and effect upon its adoption by the City Council of the City of Bay Minette and publication as required by law.

### **SECTION V. POSTING OF ORDINANCE**

Ordinance 1030 shall be posted in three public locations as required by law. Posting locations include Bay Minette City Hall, Bay Minette Public Library and North Baldwin Utilities.

**FURTHER, BE IT RESOLVED AND ORDAINED, BY THE CITY COUNCIL OF THE CITY OF BAY MINETTE, ALABAMA IN REGULAR MEETING ASSEMBLED**, determined that Ordinance 1030 Repealing Ordinance 416 and Establishing Regulations for Special Events/Parades is hereby **Adopted**.

**DONE THIS 15<sup>th</sup> DAY OF MAY 2023.**

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Robert A. Wills, Mayor

ATTEST:

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Rita Diedrich, City Clerk

I, the undersigned qualified and acting City Clerk of the City of Bay Minette, Alabama do hereby certify that the above and foregoing is a true copy of an Ordinance lawfully passed and adopted by the Bay Minette City Council, at a regular meeting of such Council, held on the 15<sup>th</sup> day of May, 2023 and that said Ordinance is on file in the office of the Bay Minette City Clerk.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official seal of the City of Bay Minette, Alabama on this the 15<sup>th</sup> day of May 2023.

---

Rita Diedtrich, City Clerk

STATE OF ALABAMA  
COUNTY OF BALDWIN  
CITY OF BAY MINETTE

ORDINANCE 1032

AN ORDINANCE OF THE CITY OF BAY MINETTE\_, ALABAMA, TO EXEMPT CERTAIN "COVERED ITEMS" FROM THE MUNICIPAL SALES AND USE TAX DURING THE LAST FULL WEEKEND OF FEBRUARY, AS AUTHORIZED BY 40-23-230 THROUGH 40-23-233, CODE OF ALABAMA 1975, GENERALLY REFERRED TO AS THE STATE SEVERE WEATHER PREPAREDNESS SALES TAX HOLIDAY LEGISLATION.

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BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAY MINETTE, ALABAMA, AS FOLLOWS:

**Section 1.** In conformity with the provisions 40-23-210 through 40-23-213, Code of Alabama 1975, Section 1. In conformity with the provisions in 40-23-230 through 40-23-233, Code of Alabama 1975, providing for a State Sales Tax Holiday, the City of Bay Minette, Alabama, exempts "covered items" from municipal sales and use tax during the same period, beginning at 12:01 a.m. on the last Friday in February 23, 2024 and ending at twelve midnight the following Sunday, February 25, 2024, **and on the last full weekend of February each year thereafter** until and unless annual participation is rescinded by further action of the council.

**Section 2.** This ordinance shall be subject to all terms, conditions, definitions, time periods, and rules as provided by 40-23-230 through 40-23-233, Code of Alabama 1975.

**Section 3.** The City Clerk is hereby authorized and directed to certify a copy of this ordinance under the seal of the City of Bay Minette, Alabama, and to forward said certified copy to the Alabama Department of Revenue to be recorded and posted on the Department website.

**Section 4.** This ordinance shall become effective on May 22, 2023.

**ADOPTED AND APPROVED THIS 15<sup>th</sup> DAY OF May 2023.**

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Robert A. "Bob" Wills, Mayor

ATTEST: \_\_\_\_\_  
Rita Diedtrich, City Clerk

## RESOLUTION 0523-06

### Disposal of Public Property

**WHEREAS**, the City of Bay Minette, Alabama, has certain items of personal property which are no longer needed for public or municipal purposes; and

**WHEREAS**, Section 11-43-56 of the Alabama Code of 1975 authorizes the municipal governing body to dispose of unneeded personal property.

**NOW THEREFORE**, be it resolved by the City Council of Bay Minette, Alabama, as follows:

**SECTION 1.** That the following personal property owned by the City of Bay Minette, Alabama is not needed for public or municipal purposes:

Department	VIN	Description
Public Works	1GBK7C1C25F516707	2005 Chevrolet C7500
Parks	1TC930MCKFT040977	John Deere Z930M Mower
Grounds	W04X2SD012449	John Deere 4x2 Gator
Grounds	1FTRX12W05NB80763	2005 Ford F-150
Grounds	TC820AL010040	John Deere Z820A
Public Works	1FTYR10V2XPB95384	1999 Ford Ranger
Parks	W004X2X072741	John Deere 4x2 Gator
Public Works	1LV5093EHBV340613	John Deere 5093E

**SECTION 2.** That the Mayor, Finance Personnel and respective Department Head be, and they hereby are, authorized and directed to dispose of the personal property owned by the City of Bay Minette, Alabama, described in Section 1.

**DONE**, this the 15<sup>th</sup> day of May 2023.

\_\_\_\_\_  
Robert A. "Bob" Wills, Mayor

ATTEST:

\_\_\_\_\_  
Rita Diedtrich, City Clerk

STATE OF ALABAMA  
COUNTY OF BALDWIN  
CITY OF BAY MINETTE

I, Rita Diedtrich, City Clerk of the City of Bay Minette, Alabama, do hereby certify the foregoing to be a true and exact copy of a resolution approved and adopted by the City Council of the City of Bay Minette, Alabama at its regular meeting held on the 15<sup>th</sup> day of May 2023.

---

Rita Diedtrich, City Clerk

## **RESOLUTION NUMBER 0523-07**

### **A RESOLUTION APPOINTING A MEMBERS TO THE BAY MINETTE HOUSING AUTHORITY**

**WHEREAS**, the City of Bay Minette must appoint a member to the Bay Minette Housing Authority;  
and

**WHEREAS**, on August 15, 2022 Bay Minette City Council approved Resolution 0822-09 re-appointing Ms. Patricia Pogue to serve a five-year term that was set to expire on August 30, 2027; and

**WHEREAS**, due to the death of Ms. Patricia Pogue on April 4, 2023, the City of Bay Minette must appoint a member who is a tenant of the Bay Minette Housing Authority to complete the unexpired term;  
and

**WHEREAS**, the Bay Minette Housing Authority is requesting that Ms. Denise Coleman be appointed to complete the unexpired five-year term ending on August 30, 2027.

**NOW THEREFORE BE IT RESOLVED** that the City of Bay Minette does hereby appoint Ms. Denise Coleman to the Bay Minette Housing Authority.

**DONE**, this the 15<sup>th</sup> of May 2023.

---

Robert A. "Bob" Wills, Mayor  
City of Bay Minette, Alabama

**ATTEST:**

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Rita Diedtrich  
City Clerk

**STATE OF ALABAMA  
COUNTY OF BALDWIN  
CITY OF BAY MINETTE**

I, Rita Diedtrich, the undersigned qualified and acting Clerk of the City of Bay Minette, Alabama, do hereby certify that the above and foregoing is a true copy of a resolution lawfully passed and adopted by the Bay Minette City Council, at a regular meeting of such council, held on the 15<sup>th</sup> of May 2023, and that said Resolution is on file in the office of the Bay Minette City Clerk.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official seal of the City of Bay Minette, on this the 15<sup>th</sup> of May 2023.

---

Rita Diedtrich, City Clerk

*HOUSING AUTHORITY  
OF THE  
CITY OF BAY MINETTE, ALABAMA  
400 SOUTH STREET \* BAY MINETTE, AL 36507  
TELEPHONE: 251-937-2211 \* FAX: 251-937-2021  
e-mail address: [al164@bayminetteha.org](mailto:al164@bayminetteha.org)*

**EXECUTIVE DIRECTOR**  
*Esther White*

May 3, 2023


Honorable Robert "Bob" Wills  
Mayor, City Of Bay Minette

Reference: Board Appointment

Dear Mayor:

Due to the death of Ms. Patricia Pogue on April 4, 2023 as Board Member, we respectfully request that you appoint Ms. Denise Coleman to replace Ms. Pogue. This position requires the person appointed to be a tenant. We have spoken with Ms. Coleman and she has agreed to serve in this capacity. Her address is: Denise Coleman 101-D Magnolia St, Bay Minette, AL 36507.

If this is acceptable to you, we thank you in advance for your consideration.

  
Esther White  
Executive Director

**Board of Commissioners**

**Roland Howell, Chairman \*Barbara Judge, Vice Chairman  
Junius Long\* Gayland Hadley**

**Resolution Number 0523-08**  
**To Adopt the FY 2022-2023 Mid-Year Budget Revision**  
**City of Bay Minette, Alabama**

Whereas a primary responsibility of the Bay Minette City Council is to adopt and monitor an annual City budget; and

Whereas the Mayor and City Council have carefully reviewed the amendments to the budget prepared for them by the City staff;

Now therefore be it resolved as follows:

**GENERAL FUND OPERATIONS**

The following amounts are revised as anticipated as FY 2022-2023 Revenues and Expenditures for the General Fund Program Budget:

**City of Bay Minette, Alabama**  
**Mid Year Budget Revision - Program Budget Summary**

<b>General Fund</b>	<b><u>2022-2023</u></b>
Revenues	\$ 13,864,440
General Administration	570,618
Planning & Development Services	432,963
Mayor & Council	171,792
Municipal Court	404,960
Human Resources	76,379
Police	2,878,482
Fire	1,423,192
Public Works	1,812,972
Building Maintenance	351,917
Library	479,889
Parks & Grounds	1,012,161
Recreation & Pool	342,956
S.A.I.L. Center/BMASCO	96,998
Holly Hills	337,552
Finance	480,217
Cemetery	83,952
Custodial	382,048
Appropriations	99,300
Intergovernmental Expenses	373,850
Total General Fund Expenditure Budget	\$ 11,812,198
Capital Expenditures	\$ 500,000
Transfer to Reserve	\$ 317,360
Debt Service Obligations	\$ 1,234,882
Over/Under Revenues	\$ -

**Done,** this the 15<sup>th</sup> day of May, 2023.

\_\_\_\_\_  
Mayor Robert A. Wills

Attest: \_\_\_\_\_  
Rita Diedrich, City Clerk

I, the undersigned qualified and acting Clerk of the City of Bay Minette, Alabama, do hereby certify that the above and foregoing is a true copy of a resolution lawfully passed and adopted by the Bay Minette City Council, at a regular meeting of such council, held on the 15<sup>th</sup> day of May 2023, and that said Resolution is on file in the office of the Bay Minette City Clerk.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official seal of the City of Bay Minette, on this the 15<sup>th</sup> day of May 2023.

\_\_\_\_\_  
Rita Diedrich, City Clerk