



The Minutes of the Regular Scheduled Meeting of the City Council of the City of Bay Minette, Alabama as Held on May 5, 2025

The regular scheduled meeting of the City Council of the City of Bay Minette was held on May 5, 2025, at 6:00 p.m. at the City Hall in Bay Minette, Alabama; this being the proper place, scheduled date and hour for holding such a meeting.

The following members of the Council were found to be present:

Robert A. Wills, Mayor
Pete Sellers, Councilmember District 1
William Taylor, Councilmember District 4
Shannon Clemmons, Councilmember District 5

The following members of the Council were found to be absent:

Mike Phillips, Mayor Pro Tempore/Councilmember District 2
Matt Franklin, Councilmember District 3

Staff/Others in regular attendance:

Lauren Collinsworth, Attorney
Tammy Smith, City Administrator/Finance Director
Rita Diedtrich, City Clerk
Tina Covington, Community Relations Coordinator
Clair Dorough, City Planner
Al Tolbert, Chief of Police
Kristina Pittman, North Baldwin Chamber of Commerce Executive Director

Guests included:

Bryan McGrew, USCG

Mayor Wills called the meeting to order.

Mayor Wills gave the invocation.

Councilmember Clemmons led the Pledge of Allegiance.

Mayor Wills asked for a motion to approve the Minutes of the City Council Meeting and Work Session held on April 21, 2025. Councilmember Sellers moved to approve the Minutes. The motion was seconded by Councilmember Clemmons, and the motion unanimously carried.

Mayor Wills asked for a motion to approve the Revised Accounts Payables for

May 5, 2025, in the amount of \$1,099,935.91. Councilmember Taylor moved to approve the Revised Accounts Payables. The motion was seconded by Councilmember Sellers and the motion unanimously carried.

Recognition and/or Proclamations

National Boat Safety Week

Mayor Wills asked for a motion to approve a proclamation for National Boat Safety Week. Councilmember Clemmons moved to approve the proclamation. The motion was seconded by Councilmember Taylor, and the motion unanimously carried. Mayor Wills presented the proclamation to Bryan McGrew, USCG.

Mental Health Month

Mayor Wills asked for a motion to approve a proclamation for Mental Health Month. Councilmember Sellers moved to approve the proclamation. The motion was seconded by Councilmember Taylor, and the motion unanimously carried.

Old Business – None

New Business

Consideration of Resolutions

Mayor Wills asked for a motion to approve Resolution 0525-01 to waive the rental fees for Blackburn Park on Saturday, October 18, 2025 for the North Baldwin Literacy Council to host a Trunk or Treat Fundraiser. Councilmember Clemmons moved to approve Resolution 0525-01. The motion was seconded by Councilmember Taylor, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0525-02 to waive the rental fees for the John F. Rhodes Civic Center on July 2, 2025 for the Douglasville Alumni Association to host a Scholarship Banquet. Councilmember Sellers moved to approve Resolution 0525-02. The motion was seconded by Councilmember Clemmons, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0525-03 to waive the rental fee for Holly Hills Municipal Golf Course Clubhouse on May 15, 2025 for the Bay Minette Elementary School for their Annual Retirement Party. Councilmember Taylor moved to approve Resolution 0525-03. The motion was seconded by Councilmember Clemmons, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0525-04 Ratifying and

Confirming Resolution 2025-008 of the North Baldwin Utilities Corporation for Surplus Property located at 801 7th Street, Bay Minette. Councilmember Sellers moved to approve Resolution 0525-04. The motion was seconded by Councilmember Clemmons, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0525-05 Ratifying and Confirming Resolution 2025-009 of the North Baldwin Utilities Corporation for Surplus Property located on Hand Avenue, Bay Minette. Councilmember Sellers moved to approve Resolution 0525-05. The motion was seconded by Councilmember Taylor, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0525-06 Ratifying and Confirming Resolution 2025-010 of the North Baldwin Utilities Corporation for Surplus Property located D'Olive Street Adjacent to the City of Bay Minette's Pit. Councilmember Taylor moved to approve Resolution 0525-06. The motion was seconded by Councilmember Clemmons, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0525-07 Consenting to and Accepting the Conveyance of Certain Real Property by the North Baldwin Utilities of the City of Bay Minette. Councilmember Taylor moved to approve Resolution 0525-07. The motion was seconded by Councilmember Clemmons, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0525-08 for the dedication of Parcel PIN #256232 located adjacent to the D'Olive Street City of Bay Minette Pit as City right-of-way. Councilmember Sellers moved to approve Resolution 0525-08. The motion was seconded by Councilmember Taylor, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0525-09 for the dedication of Parcel known as Petty Lane N, Parcel PIN #211507 as City right-of-way. Councilmember Clemmons moved to approve Resolution 0525-09. The motion was seconded by Councilmember Taylor, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0525-10 to provide personnel assistance to the North Baldwin Chamber of Commerce for the Crawfish Cookoff on Saturday, May 17, 2025. Councilmember Clemmons moved to approve Resolution 0525-10. The motion was seconded by Councilmember Sellers, and the motion unanimously carried.

Report of the Mayor and/or Council - None

Citizens Comments

Adjournment

Mayor Wills asked for a motion to adjourn the meeting. Councilmember Clemmons moved to adjourn the meeting. Councilmember Taylor seconded the motion, and the motion unanimously carried.

Done on this the 5th day of May 2025.



Robert A. Wills, Mayor

Attest:



Rita Diedtrich, City Clerk