



City of Bay Minette

General & Trade Permit Application

301 D'Olive Street · Bay Minette, Alabama 36507 · Phone (251) 580-1610
Building_Official@cityofbayminetteal.gov

PERMIT # _____

APPLICANT INFORMATION Name: _____

Is the Applicant the ☐ Property Owner OR ☐ Authorized Agent/Contractor* ☐ Property Owner Permission Submitted

**If the Applicant is not the Property Owner, written property owner permission (signed contract, Agent Authorization Form, etc) is required.*

Applicant Phone: _____ Email: _____

CONTRACTOR INFORMATION Legal Business Name: _____

Mailing Address: _____

Contractor Phone: _____ Email: _____

City Bus. Lic.# _____ Gen. Contractors Lic. # _____ AL Home Builder/Trade Lic.# _____

PROPERTY DETAILS Property Owner Name: _____ PPIN: _____

E-911 Address: _____

Power Provider: _____ Water Provider: _____ Sewer Provider: _____

PERMIT DETAILS

TRADE TYPE: ☐ Building ☐ Electrical ☐ Mechanical ☐ Plumbing Gas Piping Installer: _____

BUILDING CLASS: ☐ Industrial ☐ Commercial ☐ Single Family Residential ☐ Multi-Family Residential - # of Units: _____

DEVELOPMENT TYPE: ☐ New Const. ☐ Alteration / Repair ☐ Reroof ☐ Temp Pole ☐ Demo ☐ Other: _____

INTERIOR STRUCTURAL ALTERATIONS: ☐ YES ☐ NO **EXTERIOR STRUCTURAL/FOOTPRINT ALTERATIONS:** ☐ YES ☐ NO

CONTRACT VALUATION - Total Cost of Labor and Materials *Required* \$ _____ *Contract must be provided.*

DESCRIPTION OF WORK: *Required* _____

Application is hereby made for a permit to alter a structure as described herein or shown in accompanying plans and specifications. It is understood and agreed by this applicant that any error, misstatement or misrepresentation of material fact or expression of material fact, either with or without intention on the part of this applicant, such as might, or would, operate to cause a refusal of this application, or any material alteration or change in the accompanying plans, specifications or structure made subsequent to the issuance of a permit in accordance with this application, without the approval of the Building Official, shall constitute sufficient grounds for the revocation of such permit.

APPLICANT SIGNATURE

DATE

INTERNAL USE ONLY

\$ _____ Application Fee

\$ _____ Plan Review Fee

\$ _____ Permit Fee

\$ _____ CICT Fee

\$ _____ Life Safety Review Fee

\$ _____ **TOTAL DUE**

Date Paid: _____

☐ Cash ☐ CC ☐ Ck #: _____

Application Received: _____ Zoning: _____ FEMA Flood: _____

☐ Agent Authorization ☐ Address Verification ☐ Contract ☐ Construction Plans

Building Official: _____ Review Date: _____ Issued: _____

Comments: _____