



# City of Bay Minette

## Mobile Vending Unit (MVU) Permit

301 D'Olive Street · Bay Minette, Alabama 36507

Phone (251) 580-1650 · COBM\_Planning@cityofbayminetteal.gov

The Mobile Vending Unit (MVU) Permit only authorizes the ability to operate an MVU within City limits. You are required to have a Business License, Property Owner Permission and Land Use approval before operating within City limits.

**MVU TYPE:** ☐ Food Vendor / Food Truck ☐ Merchandise/Non-Consumable Product

**PERMIT TYPE:** ☐ New MVU Permit ☐ Renewal MVU Permit

**PERMIT DURATION:**

☐ DAILY (single 24-hour period) - \$25 ☐ MONTHLY (per calendar month) - \$50 ☐ ANNUAL (Jan. 1- Dec. 31) - \$100

Applicant Name: \_\_\_\_\_ MVU Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Vehicle Description: \_\_\_\_\_

Description of Product(s): \_\_\_\_\_

Commissary Location: \_\_\_\_\_

**SUBMITTALS REQUIRED PRIOR TO OPERATION:** *Applicable to Food and Merchandise/Non-Consumable Vendors.*

- ☐ Mobile Vending Unit Permit & Fee (based on permit duration as indicated above)
- ☐ City of Bay Minette Business License must be obtained prior to operation. *\*Contact Revenue Clerk Pam Wade (251) 580-1697 or pwade@cityofbayminetteal.gov for Business License information*
- ☐ Inspection approval by the City of Bay Minette Fire Department. *\*Contact Fire Inspector Capt. Steven Stewart (251) 580-1617 or swstewart@cityofbayminetteal.gov for Business License information*
- ☐ Approved Land Use for each location the MVU is proposed for operation
- ☐ Written Property Owner Permission for each location the MVU is proposed for operation

I/We, the undersigned, have read and understand all guidelines and criteria stated in the City's Zoning Ordinance **Section 9.08 Mobile Food Vending Vehicles** and **Mobile Merchandise Vending Units** must be followed.

\_\_\_\_\_  
**APPLICANT SIGNATURE**

\_\_\_\_\_  
**DATE**

**INTERNAL USE ONLY**

Case No. MV-\_\_\_\_\_

☐ Approved ☐ Denied

Fee Amt: \$\_\_\_\_\_ Payment Type: ☐ Cash ☐ CC ☐ Check Date Paid: \_\_\_\_\_

Complete Application Receipt Date: \_\_\_\_\_ Staff Reviewer: \_\_\_\_\_ Review Date: \_\_\_\_\_

Comments: \_\_\_\_\_