Bay Minette Planning Commission Agenda Special Called Meeting Conference Room at City Hall March 26, 2015 8:00 a.m.

- 1. Called to Order
- 2. Invocation and Pledge
- 3. Call of Roll
- 4. Business:
- Variance Request for Temporary Building Setback and Site Plan Review for The First Bank of Baldwin –Bay Minette Bank Site (old Frosty Treat Property)
- 5. Reports:
 - A. Mayor/Council
 - B. Attorney
 - C. Commissioner's Comments
- 6. Adjourn



HUTCHINSON, MOORE & RAUCH, LLC

Engineers · Surveyors · Land Planners

Transmittal Sheet				
TO: Oscar Waters	FROM: Patrick R. Strom, II, P.E.			
COMPANY: City of Bay Minette	DATE: March 24, 2015			
ADDRESS: 25 Hand Avenue	SENDERS REFERENCE #: F0099/4017			
CITY, STATE, ZIP: Bay Minette, AL 36507				
RE: The First Bank of Baldwin – Bay Minette Bank Site				
☐ URGENT ☐ FOR REVIEW ☐	☐ PLEASE COMMENT ☐ AS REQUESTED ☐ FOR YOUR FILES			

NOTES/COMMENTS:

Enclosed for review are the following:

Variance Application
Property Deed
Three 11 X 17 copies of the Overall Site Plan
Three full size copies of the Overall Site Plan

Also included are the following:

Site Plan Application
Site Plan Review Checklist
Letter of Authorization
Property Deed
Three 11 X 17 copies of the Building Floor Plan and Elevations
Three full size copies of the Building Floor Plan and Elevations
Sign Detail
Two copies of the Drainage Calculations

A check for \$125 is also included to cover the cost of both applications. If you have questions, please call.

City of Bay Minette

Application for Restrictions Variance

State of Alabama County of Baldwin City of Bay Minette

This is to certify that I (we) the undersigned do hereby request the City of Bay Minette Board of Adjustment to grant a variance from the restriction of the <u>Land Use and Development Ordinance</u> as indicated below, and for the reasons stated.

1-Article(s) and Section(s) for which Variance is requested:

Article VIII

Section 8.12

2-Nature of Variance requested:

Temporary variance to required building setback.

3-Reason for Request:

To allow the construction of a temporary building outside the required building setback. This will allow for more room on site and better facilitate the transition to and construction of the permanent bank building.

Dated this 34th day of MACH, 2015

Owner or Authorized Representative

WARRANTY DEED

BALDWIH COUNTY, ALABAMA TIM RUSSELL PROBATE AUDGE Füedlich 107 2/2014 11:50 AM DEED TAX \$ 245.00 TOTA \$ 255.00 3 Pages

STATE OF ALABAMA COUNTY OF BALDWIN

KNOW ALL MEN BY THESE PRESENTS that for and in consideration of the sum of Ten and No/100ths (\$10.00) Dollars, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged; BAYSHORE CONSTRUCTION CO., INC., an Alabama Corporation, hereinafter referred to as Grantor, does hereby GRANT, BARGAIN, SELL and CONVEY unto FIRST EXCHANGE, LLC, a Mississippi Limited Liability Company, hereinafter referred to as Grantee, subject to the provisions hereinafter contained, all that real property in the County of Baldwin, State of Alabama, described as follows, to-wit:

Lot 1, Block 132, and the West one half of a vacated 12 foot wide alley situated between Lot 1 and 2, Block 132 in the Hand Land Company's Addition to the Town of Bay Minette, Alabama, as per plat thereof recorded in Deed Book 4, Page 158, et seq., in the Office of the Judge of Probate of Baldwin County, Alabama.

BEING MORE PARTICULARY DESCRIBED AS FOLLOWS:

Beginning at a ½" capped rebar (LS#17259) at the Northwest corner of block 132 of the Hand Land Company's addition to the Town of Bay Minette as shown in Deed Book 4 on page 159 as recorded in the Office of Probate for Baldwin County, Alabama; thence run North 68° 12' 56" Bast a distance of 150.04 feet to a 5/8" capped rebar (LS#26623); thence run South 21°54' 17" Bast a distance of 131.82 feet to a 5/8" capped rebar (LS#26623); thence run South 57°36' 40" West a distance of 152.19 feet to a ½" capped rebar (CA#0604); thence run North 22° 02' 36" West a distance of 159.83 feet to a point of beginning; said parcel lying within Section 9, Township 2 South, Range 3 Bast, Baldwin County, Alabama, and containing 0.50 acres, more or less.

SUBJECT TO:

 Existing utilities as shown on survey dated July 23, 2014 by Stuart L. Smith, PLS (License No. 27403).

TOGETHER WITH ALL AND SINGULAR, the rights, privileges, tenements, hereditaments and appurtenances hereunto belonging, or in anywise appertaining; TO HAVE AND TO HOLD unto the said Grantee, its successors and assigns, forever.

This conveyance is made subject to restrictive covenants, easements, right-of-ways and building set back lines, if any, applicable to said property of record in the said Probate Court.

And, except as to the above and taxes hereafter falling due, the said Grantor, for itself and for its successors and assigns, hereby covenants with the said Grantee, its successors and assigns, that it is seized of an indefeasible estate in fee simple in and to said property, that said property is free and clear of all encumbrances, and that it does hereby WARRANT AND WILL FOREVER DEFEND the title to said property, and the possession thereof, unto the said Grantee, its successors and assigns, against the lawful claims of all persons, whomsoever.

IN WITNESS WHEREOP, the Grantor has hercunto set its hand and seal on this the 30 th day of September, 2014.

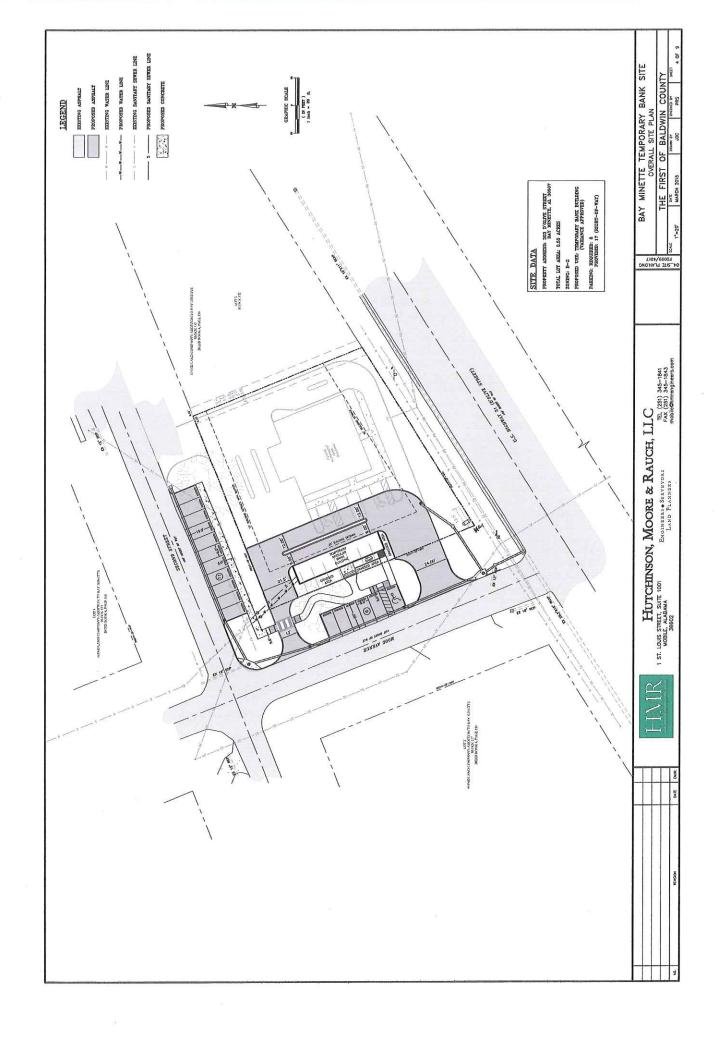
> BAYSHORE CONSTRUCTION CO., INC. An Alabama Corporation

STATE OF ALABAMA

COUNTY OF BALDWIN

I, the undersigned, a Notary Public in and f Gerald E. Kedmon wh	or said County in said St	ate, hereby certify tha
of Psychora Countraction Co., Inc., an Alabama C	orporation, is signed to t	he foregoing Warrant
Deed and who is known to me, acknowledged bef contents of the conveyance, he, as such officer and v	ore me on this day that,	being informed of the
for and as the act of said corporation.		
	y of September 2014.	. / .
Oliven under my hand and som the =		7- 1
WEDLOW.	1 June	Lower
Thursday of the second second	MOTARY PUBLIC	
ST KARY \	My Commission Expi	
		My Commission
Mana Mana		Expires 3-3-2015
Grantor's address: Manager Millian		
POROX 14 Programme		•
Bay Minette, AC 36507		
Grantee's address		
P.O. BOX 15519		
Halliechum Me 29404		

WITHOUT THE BENEFIT OF A SURVEY THIS INSTRUMENT PREPARED BY DAVID P. SHEPHERD ATTORNBY AT LAW Post Office Box 454 Fairhope, AL 36533 (251) 928-4400



City of Bay Minette

Application for Site Plan

This is to certify that I (we) the undersigned do hereby request the City of Bay Minette to grant a Site Plan Review to determine the use and location of site meets the regulations within the Zoning Ordinance.

1.	. Owner/Developer's Contact Information:	
	a) Name: The First, Baldwin County	
	b) Address: 1207 North McKenzie Street	
	,	
	Foley, AL 36535	
2.	Current Zoning Classification: B-2	
2	Location of the Proposed Site Plan: 303 D'Olive Street	
3.	Location of the Proposed Site Flan. 505 D Onvo Street	
4.	. Proposed Site Use: Proposed Temporary Bank Site	
5	Character of Adjacent Sites: Business/Commercial	
Da	ted this 24th Day of MARCH, 2015.	
Ov	yner or Authorized Representative	

Site Plan Application Fee \$100.00



City of Bay Minette Planning Commission Site Plan Review Check List Date March 24, 2015

Project The First Bank Site

Applicant Hutchinson, Moore & Rauch, LLC

The Site Plan Review Check List is to be presented at the initial inquiry for site plan review to acquaint the applicant of the necessary documents and design plans that are necessary for placement on the Planning Commission agenda. Upon reception of these necessary elements; this checklist will completed by the Planning and Zoning Administrator and attached to design plans, along with a completed application. All members of the Planning Commission will receive the Site Plan Review Checklist, design plans and completed application prior to the scheduled Site Plan Review.

Necessary elements for the site plan review (Section 8.9): Completed Applications along with design plans that shall include site plans, architectural plans with landscaping plans as stated. A site plan shall be prepared, signed and sealed by an architect or an engineer that is currently licensed in the State of Alabama. It is noted by the State Codes of Alabama that the services of a registered architect shall be required on all buildings for public assembly over 2500 square feet. All design plans shall be drawn to scale. Drawing scale must be large enough to be readable (no smaller than 1 inch = 50 feet). Plans shall address the following requirements:

than 1	inch = 50 feet). Plans shall address the following requirements.
	A. The location and size of the site (dimensions, size in square footage and acreage) including topography along with a legal description and a current certified survey.
	B. A vicinity map showing the site relation to surrounding property.
\boxtimes	C. The recorded ownership and developer's interest.
\boxtimes	D. Date, scale, north arrow, title, and names and contact information for property owner(s), developer, engineer, architect and landscape designer (if applicable), including current license numbers.
	E. The relationship to the site to existing development in the area including streets, utilities, residential, and commercial development, and physical features of the land including significant ecological features. This information can be combined with requirements for the vicinity map specified in this section.
\boxtimes	F. Zoning classification of site and of adjacent properties. (Article VI)
	G. The density or intensity of land use to be allocated to all parts of the site together with tabulations by acreage and percentages thereof itemized by use and density.

\boxtimes	H. The location, size and character of any common open space, commonly owned facilities and form of organization which will own and maintain any common opens space and such facilities.		
\boxtimes	I. Adjacent public and/or private streets including lot(s) frontage, dimensions, surface type, and existing or proposed access. (Section 7.9)		
\boxtimes	J. Front, side and rear setbacks (Section 8.12)		
	K. The use and maximum height, bulk, location and dimensions of all buildings (existing and proposed) and any other structures to be located on the site.		
\boxtimes	L. Parking design standards and improvement requirements (Section 9.2) and Off-street loading and unloading space. (Section 9.3)		
\boxtimes	M. Front, side and rear architectural elevations. These elevations shall indicate:		
	1. Design character of buildings and structures		
	2. Specific materials existing/planned for use on building and structures, including colors of any and all materials employed, with their locations indicated on the elevations		
	3. Height of buildings and structures (Section 7.3)		
	4. Roofs and overhangs		
	5. Special design features (if applicable) may include compliance with the American Disabilities Act Requirements		
	6. Yard requirement (7.4)		
\boxtimes	N. Location, size and type of signage, any pre-existing, non-conforming signs must meet the current sign regulations. (Article XVI)		
	O. The substance of covenants, grants of easements or other restrictions which will be imposed upon the use cland, buildings and structures, including proposed easements or grants for public utilities or other purposes (Section 7.12)		
\boxtimes	P. Landscape and Tree Protection (Article X), includes off street parking, buffer requirements and special designs.		
\boxtimes	Q. Surface Drainage and Erosion and sediment control (Section 7.13 and 7.14)		
	R. Screening, Lighting and Space. (Section 7.16)		
	S. Location of garbage disposal facilities/buffer (if applicable)		
\boxtimes	T. In case of plans which call for development over a period of years, a schedule showing the proposed time within which applications for building permits are intended to be filed.		
	U. Where required by ALDOT, the applicant will provide proof that the driveway permit application has been submitted to ALDOT. If a traffic study is required the applicant shall provide copies of the study to the Building Department.		

	W. Any additional data, plans or specifications which the a will assist in clarifying the application including, but not limite drainage, erosion and sediment control, water and sewer cor	ed to plans for screening, lighting and space, surface
This checklist corresponds to the City of Bay Minette Zoning Ordinance as well as reflecting the City Comp Plan. It is designed to aid the applicant and serve as a tool for the Bay Minette Planning Commission decisio each site plan application is unique, it is imperative to follow the Zoning Ordinance and Comprehensive Plan to achieve the desired goals of our community while supporting the future growth and development.		Bay Minette Planning Commission decisions. While ning Ordinance and Comprehensive Plan guidelines
Pla	nning and Zoning Administrator	Fire Inspector

Comments:

August 20, 2014

RE: Bay Minette Bank Site

To whom it may concern:

I hereby authorize Hutchinson, Moore & Rauch, LLC to act as my agent for the above referenced project.

Sincerely,

The First of Baldwin County

Wade Neth W. Wal Hit

WARRANTY DEED

BALDWIN COUNTY, ALABAMA TIM RUSSELL PROBATE JUDGE Filedicent, 10/2/2014 11:50 JM DEED TAX \$ 255.00 TOTAL \$ 255.00 3 Pages

STATE OF ALABAMA COUNTY OF BALDWIN

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IN WITNESS WHEREOF, the Grantor has hereunto set its hand and seal on this the 30 xll day of September, 2014.

BAYSHORE CONSTRUCTION CO., INC. An Alabama Corporation

ITS: President

STATE OF ALABAMA

COUNTY OF BALDWIN

I, the undersigned, a Notary Public in and for any who of Bayshore Construction Co., Inc., an Alabama Contents of the conveyance, inc., as such officer and we for and as the act of said corporation.	nose name as	the foregoing Warranty, being informed of the
Given under my hand and seal this Soda	y of September 2014. NOTARY PUBLIC My Commission Exp	ires: My Commission Expires 3-3-2015
Grantor's address: 4.7.40.4MA STARTING POROX 14.50.4MA STARTING Boy Minthe, HC 36.50.7 Grantoc's address P.O. BOX 155.1.9 Holling have My 2.040.4		

WITHOUT THE BENEFIT OF A SURVEY THIS INSTRUMENT PREPARED BY DAVID P. SHEPHERD A'ITORNEY AT LAW Post Office Box 454 Fairhope, AL 36533 (251) 928-4400

